

MEETING MINUTES

Governing Board
Glen Canyon Outdoor Academy

GCOA Mission: GCOA is committed to providing an active student-centered environment through outdoor expeditionary learning, collaborative teachers, and family and community engagement that will develop inquisitive explorers, cultivate creative thinkers and empower resilient learners.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Glen Canyon Outdoor Academy and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. §§38-431.03.A.1-A.7, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda for discussion, consideration or consultations: (1) of employment issues related to a public officer, appointee or employee; (2) of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law; (3) for legal advice with attorneys; (4) with attorneys regarding contract negotiations, pending or contemplated litigation or settlement discussions; (5) regarding negotiations with employee organizations; (6) regarding international, interstate or tribal negotiations; or (7) regarding negotiations for the purchase, sale or lease of real property.

Date/Time: July 9th, 2025, 5:00 PM MST

Agenda Available: GCOA Elementary School at 835 Newburn Road and at www.gcoacademy.org

Physical Meeting to be held at 835 Newburn Road in General Purpose Room/ You may enter through the main entrance as early as 4:55pm.

Virtual Meeting Access: Meeting ID: 954 1721 1816 Passcode: 203580

ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION

MEETING AGENDA

I. Opening of Meeting

A. Call to Order at 5:10 pm

B. Roll Call - Determine Quorum/ Present

- ☒ Gwen Lasslo
- ☒ Rochelle Russell
- ☐ Erik Stanfield
- ☐ Nancy Walker
- ☒ Rachell French

Others in attendance:

- ☒ Susan Pilkington
- ☒ Hattie Williams
- ☒ Nikki Jaborski

C. Approval of Agenda

Rochelle motions to approve the agenda. Gwen seconds the motion. All in favor.

II. Announcements and Comments

- A. Statements Concerning Call to the Public
- B. Call to the Public

III. Reports:

A. School Leadership Updates

- 1. Finances
 - a. Monthly Reports:
- 2. Facilities-
 - a. Playground is on schedule, construction starts on Monday, July 21st
- 3. Enrollment-
 - a. We have capped our enrollment for all grades
- 4. Staffing-
 - a. Needs: special education paraprofessional
- 5. Academic-
 - a. Kinder Camp is next week, July 15-17th, from 9am-11:30am

B. School Board Member Reports

IV. Consent agenda- all items on this agenda will be considered by a single motion with no discussion unless requested otherwise by a board member.

Rachell motions to approve all items on consent agenda by a single motion with no discussion. Rochelle seconds the motion. All in favor.

- 1. Approval of Board Minutes for June 11, 2025
- 2. Consideration and possible action to approve the following new hires- Susan Pilkington

Name	Position	Date of Hire	Notes
Rebecca Harwick	Greenhouse Teacher/ Place-based Learning Specialist	8/4/2025	Late start due to previous engagement

- 3. Consideration and possible action to approve the following stipends:

Staff Member	Purpose	Amount
Melissa Castro	Summer School	1350
Ashley McDowd	Kindercamp	360

V. Business

1. Discussion, consideration, and possible action to approve the [adopted budget](#) for FY26 (2025-2026 SY)- Susan Pilkington
 - a. Gwen motions to discuss, consider, and take possible action to approve the adopted budget for FY26 (2025-2026 SY). Rochelle seconded the motion. All in favor.
 - b. Gwen motions to approve the adopted budget for FY26 (2025-2026 SY). Rochelle seconds the motion. All in favor.
2. Discussion, consideration, and possible action to approve [an intergovernmental agreement](#) with Tse Yaato for additional classroom spaces for the 2025-2026 school year- Susan Pilkington
 - a. Rochelle motions to discuss, consider, and take possible action to approve an intergovernmental agreement with Tse Yaato for additional classroom spaces for the 2025-2026 school year. Gwen second the motion. All in favor.
 - b. Tse Yaato will provide 2 classrooms and a reception area
 - c. Common areas will be worked out with Tse Yaato
 - d. Gwen motions to approve an intergovernmental agreement with the flexibility of changing start and end times as needed with Tse Yaato for additional classroom spaces for the 2025-2026 school year. Rochelle seconds the motion. All in favor.
3. Discussion, consideration and possible action to approve continuation of contracts and/or Memorandum of Understanding for the following vendors for amounts under \$10,000- Susan Pilkington
 - a. Gwen motions to remove Gwen Lasslo from this vote and to discuss, consider and take possible action to approve the continuation of contracts and/or Memorandum of Understanding for the following vendors for amounts under \$10,000. Rochelle seconds the motion. All in favor.
 - b. Rochelle motions to approve the continuation of contracts and/or Memorandum of Understanding, minus Gwen Lasslo, for amounts under \$10,000. Rachell seconds the motion. All in favor.

Name/ Organization	Purpose
Lisa Wallace	Special Education- mentor new teacher
J and N Walker LLC	Consultant for Governing Board and School Leadership
Nexus E-rate Services	E-rate Services

Gwen Lasslo	Consultant for HR Services
Envision Retirement	401K Services
Amplify	Student data and intervention services
Emergent 3	Emergency Response
Fox Designs	Social Media
IEP-Pro	IEP Warehouse
Infinite Campus	SIS
IXL	Math data and intervention
KOI Education	PBIS and Behavior Consultation
Legacy Pensionnaires	401K Services
Quality Connections (Helping Hands)	Transportation Services
Mountain Alarm Fire	Fire Alarm Services
Pacific Office Automations	Phone Services
Canon Financial Services	Copier
Cartwheel	Mental Health Services

4. Discussion, consideration and possible action to approve continuation of contracts and/or Memorandum of Understanding for the following vendors for amounts over \$10,000- Susan Pilkington
- Gwen motions to discuss, consider, and take possible action to approve continuation of contracts and/or Memorandum of Understanding for the following vendors for amounts over \$10,000. Rochelle seconds the motion. All in favor.
 - Rochelle motions to approve continuation of contracts and/or Memorandum of Understanding for the following vendors for amounts over \$10,000. Rachell seconds the motion. All in favor.

Executech	IT Services	Quotes not required, not purchasing with federal funds
Dynamic Interventions	Speech Services	2 quotes received, 1 refusal to deliver quote, chosen

		based on in-person services
Aspire Business Consultants	Business and Payroll Services	Quotes not required, not purchasing with federal funds
Charter School Consultants	Grant Management, ADE	pending quotes
Worthington Direct	Furniture Purchase	desks purchased, 3 quotes received, chosen based on cost and desired product

5. Discussion regarding luncheon during staff orientation- Susan Pilkington

- a. Gwen motions to discuss the luncheon during staff orientation. Rochelle seconds the motion. All in favor.
- b. Have the luncheon catered, similar to last year, during the second week of orientation
- c. No action needed

VI. Closing of Meeting

A. Next meeting - August 14 at 9am

Rochelle motions to adjourn the meeting at 5:41 pm. Gwen seconds the motion. All in favor.