

MEETING MINUTES

Governing Board
Glen Canyon Outdoor Academy

GCOA Mission: GCOA is committed to providing an active student-centered environment through outdoor expeditionary learning, collaborative teachers, and family and community engagement that will develop inquisitive explorers, cultivate creative thinkers and empower resilient learners.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Glen Canyon Outdoor Academy and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. §§38-431.03.A.1-A.7, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda for discussion, consideration or consultations: (1) of employment issues related to a public officer, appointee or employee; (2) of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law; (3) for legal advice with attorneys; (4) with attorneys regarding contract negotiations, pending or contemplated litigation or settlement discussions; (5) regarding negotiations with employee organizations; (6) regarding international, interstate or tribal negotiations; or (7) regarding negotiations for the purchase, sale or lease of real property.

Date/Time: June 11th, 2025, 5:00 PM MST

Agenda Available: GCOA Elementary School at 835 Newburn Road and at www.gcoacademy.org

Physical Meeting to be held at 835 Newburn Road in General Purpose Room/ You may enter through the main entrance as early as 4:55pm.

Virtual Meeting Access: Meeting ID: 954 1721 1816 Passcode: 203580

ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION

MEETING AGENDA

I. Opening of Meeting

A. Call to Order at 5:03pm

B. Roll Call - Determine Quorum/ Present

- ☒ Gwen Lasslo
- ☒ Rochelle Russell
- ☒ Erik Standfield
- ☒ Nancy Walker
- ☒ Rachell French

Others in attendance:

- ☒ Susan Pilkington
- ☒ Hattie Williams
- ☒ Raini Goatson

☒ Nikki Jaborski

C. Approval of Agenda

Rochelle motions to approve the agenda. Nancy seconds the motion. All in favor.

II. Announcements and Comments

A. Statements Concerning Call to the Public

B. Call to the Public

III. Reports:

A. School Leadership Updates

1. Finances

a. Monthly Reports: GCOA earned about \$8,000 from ESA student participation.

2. Facilities

a. Building Project- halted at this time

b. Leasing Options- 3 locations were toured, Tse Yaato, LP Construction, and Caviat Building.

3. Enrollment-

a. $\frac{7}{8}$ enrollment has been halted, due to classroom location issue

b. Our student waitlist- 8

c. Returning students- 164

d. New students- 27

4. Staffing-

a. All teaching positions have been filled

b. Open positions include: paraprofessional and SPED paraprofessionals

5. Academic

a. State testing scores have shown growth in all grade levels

B. School Board Member Reports

IV. Consent agenda- all items on this agenda will be considered by a single motion with no discussion unless requested otherwise by a board member.

Rochelle abstained from voting on consent agenda based on her contract being on the new hire list.

Rachell motions to approve all items on this agenda by a single motion with no discussion. Erik seconds the motion. Nancy- yay, Erik- yay, Rachell- yay, Gwen- yay

1. Approval of Board Minutes for May 7, 2025

2. Consideration and possible action to approve the following new hires- Susan Pilkington

Name	Position	Date of Hire	Notes
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Rochelle Russell	Behavior Support Specialist/ Paraprofessional Lead	5/19/2025	
Albert Red Pipe	Teacher	6/21/2025	Hard to fill stipend
Natalie Hernandez	Teacher	6/21/2025	

3. Consideration and possible action to approve the following adjustments to office staff duties

Name	Current Position	Adjusted Title and Task Alignment
Whitney Wertz	Registrar	Receptionist and Family Events Coordinator
Shareelynn Hosteen	Office Paraprofessional	Registrar and Business Support

4. Consideration and possible action to approve the adjusted termination date for Jaden Games to 4/7/2025

V. Business

1. Discussion, consideration and possible action to approve [contract](#) with Cartwheel to provide virtual mental health services to students and families- Susan Pilkington
 - a. Erik motions to discuss, consider and possible action to approve contract with Cartwheel to provide virtual mental health services to students and families. Rochelle seconds the motion. All in favor..
 - b. Cartwheel has a contract through ADE and can meet with our team to discuss needs. Referrals can then be made for virtual services
 - c. CBI can still be used as an option for families for mental health services
 - d. Individual and family counseling would be available
 - e. They take most major insurances.
 - f. Nancy motions to approve a contract with Cartwheel to provide virtual mental health services to students and families. Erik seconds the motion. All in favor.
2. Discussion, consideration and possible action to approve the [Academic Athletic Policy](#)- Raini Goatson
 - a. Erik motions to discuss, consider, and take possible action to approve the Academic Athletic Policy. Nancy seconds the motion. All in favor.
 - b. The policy will ensure all family members are aware of academic and behavior expectations while participating in sports.

- c. Erik motions to table this discussion to further explore academic standards. Gwen seconds the motion. All in favor.
- 3. Discussion, consideration and possible action to approve the [Special Education Policies](#) and Procedures- Susan Pilkington
 - a. Gwen motions to discuss, consider, and take possible action to approve the Special Education Policies and Procedures. Nancy seconds the motion. All in favor.
 - b. Ensure all regulations in regards to special education are being followed
 - c. Nancy motions to approve the Special Education Policies and Procedures. Erik seconds the motion. All in favor.
- 4. Discussion, consideration and possible action to approve the updated [2025-2026 calendar](#)- Susan Pilkington
 - a. Erik motions to discuss, consider, and take possible action to approve the updated 2025-2026 Calendar. Gwen seconds the motion. All in favor.
 - b. We've changed from a 6 week cycle to a 9 week cycle
 - c. Nancy motions to approve the updated 2025-2026 calendar. Rachell seconds the motion. All in favor.
- 5. Discussion and consideration of the [SWIS Behavior Report](#) - Year End Review- Susan Pilkington
 - a. Gwen motions to discuss and consider the SWIS Behavior Report. Rochelle seconds the motion. All in favor.
 - b. No action needed
- 6. Discussion, consideration, and possible action to approve purchase of chromebooks and smartboards through Executech- Susan Pilkington
 - a. Gwen motions to discuss, consider, and take possible action to approve purchase of chromebooks and smartboards through Executech. Nancy seconds the motion. All in favor.
 - b. Quotes from 3 businesses were received
 - c. Funding is coming through the Arizona CSP Grant
 - d. Smartboards- one per grade level
 - e. Suggestion to look into smartboard training, if needed.
 - f. Erik motions to approve the purchase of chromebooks and smartboards through Executech. Rachell seconds the motion. All in favor.
- 7. Discussion, consideration and possible action to approve contract with Justine Carryer, Surya Zoba Studies for expedition curriculum development- Raini Goatson
 - a. Gwen motions to discuss, consider, and take possible action to approve the contract with Justine Carryer, Surya Zoba Studies for expedition curriculum development. Rochelle seconds the motion. All in favor.
 - b. Erik motions to approve the contract with Justine Carryer, Surya Zoba Studies for expedition curriculum development. Rachell seconds the motion. All in favor.
- 8. Discussion, consideration and possible action to approve Nikki Jaborski's administrative contract. - Susan Pilkington

- a. Erik motions to discuss, consider, and take possible action to approve Nikki Jaborski's administrative contract. Gwen seconds the motion. All in favor.
 - b. Nancy motions to approve Nikki Jaborski's administrative contract. Erik seconds the motion. All in favor.
- 9. Discussion, consideration and possible action to approve bid for playground groundwork with Mountain States Construction- Susan Pilkington
 - a. Gwen motions to discuss, consider, and take possible action to approve the bid for the playground groundwork with Mountain States Construction. Rochelle seconds the motion. All in favor.
 - b. Mountain States will remove current equipment and provide ground work to level the ground for the new playground
 - c. Work overseen by Exerplay
 - d. Bids were sent out, 2 were received
 - e. Gwen motions to approve a bid for playground groundwork with Mountain States Construction. Rachell seconds the motion. All in favor.
- 10. Discussion, consideration, and possible action to approve playground equipment and installation with Exerplay- Susan Pilkington
 - a. Gwen motions to discuss, consider, and take possible action to approve playground equipment and installation with Exerplay. Rochelle seconds the motion. All in favor.
 - b. Exerplay is providing the equipment for our playground. They are who provided city of Page their playground equipment
 - c. Erik motions to approve playground equipment and installation with Exerplay. Rochelle seconds the motion. All in favor.
- 11. Discussion, consideration, and possible action to approve [Pay Policies for Contracted Positions](#)- Susan Pilkington
 - a. Erik motions to discuss, consider, and take possible action to approve Pay Policies for Contracted Positions. Gwen seconds the motion. All in favor
 - b. Creating a standard for contracted or hourly Specials Teachers
 - c. Rate is comparable to teacher hours
 - d. Erik motions to approve Pay Policies for Contracted Positions. Rachell seconds the motion. All in favor.
- 12. Discussion, consideration, and possible action to approve the [proposed budget](#) for FY 26 (2025-2026 SY)- Susan Pilkington
 - a. Erik motions to discuss, consider, and take possible action to approve the proposed budget for FY 26 (2025-2026 SY). Gwen seconds the motion. All in favor.
 - b. This is the requirement to post the proposed budget.
 - c. Budget is based on 200 student count
 - d. Nancy motions to approve the proposed budget for FY 26 (2025-2026 SY). Rachell seconds the motion. All in favor.

13. Discussion, consideration and possible action to approve recruitment of new board member for Rochelle Russell's board position- Susan Pilkington

- a. Erik motions to discuss, consider, and take possible action to approve recruitment of new board member for Rochelle Russell's board position. Gwen seconds the motion. All in favor.
- b. Rochelle abstained from voting
- c. Based on board member bylaws, GCOA staff cannot serve as a board member
- d. No action needed

14. Discussion, consideration, and possible action to approve .5 FTE position for a [Place-Based Learning Specialist](#) - Susan Pilkington

- a. Gwen motions to discuss, consider, and take possible action to approve .5 FTE position for a Place-Based Learning Specialist. Rachell seconds the motion. All in favor.
- b. This is a half time position, teacher level, to support experiential learning experiences.
- c. Finding someone with this skill set is very important, this is an essential piece to our model
- d. Duties will include expedition and fieldwork planning, curriculum and instruction, family and community engagement, and program oversight
- e. Gwen motions to approve .5 FTE position for a Place-Based Learning Specialist. Erik seconds the motion. All in favor.

VI. Closing of Meeting

A. Next meeting - July 9 at 5pm

Erik motions to adjourn the meeting at 6:33 pm. Rachell seconds the motion. All in favor.