

MEETING MINUTES

November 6th, 2024
Governing Board
Glen Canyon Outdoor Academy

GCOA Mission: GCOA is committed to providing an active student-centered environment through outdoor expeditionary learning, collaborative teachers, and family and community engagement that will develop inquisitive explorers, cultivate creative thinkers and empower resilient learners.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Glen Canyon Outdoor Academy and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. §§38-431.03.A.1-A.7, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda for discussion, consideration or consultations: (1) of employment issues related to a public officer, appointee or employee; (2) of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law; (3) for legal advice with attorneys; (4) with attorneys regarding contract negotiations, pending or contemplated litigation or settlement discussions; (5) regarding negotiations with employee organizations; (6) regarding international, interstate or tribal negotiations; or (7) regarding negotiations for the purchase, sale or lease of real property.

Date/Time: November 6th, 2024, 5:00 PM MST

Agenda Available: GCOA Elementary School at 835 Newburn Road and at www.gcoacademy.org

Physical Meeting to be held at 835 Newburn Road in General Purpose Room

Virtual Meeting Access: Meeting ID: 954 1721 1816 Passcode: 203580

ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION

MEETING AGENDA

I. Opening of Meeting

- A. Call to Order at 5:05 pm
- B. Roll Call - Determine Quorum/ Present
 - Gwen Lasslo
 - Rochelle Russell
 - Nancy Walker
 - Erik Stanfield
 - Rachell French

Others in Attendance

- Susan Pilkington
- Raini Goatson

Nikki Jaborski

C. Approval of Agenda

Nancy motions to approve tonight's agenda. Erik seconds the motion. All in favor.

II. Approval of the Minutes

Erik motions to approve last month's meeting minutes. Nancy seconds the motion. All in favor.

III. Announcements and Comments

A. Statements Concerning Call to the Public

B. Call to the Public

IV. Reports:

A. School Leadership Updates

1. Monthly Updates (Finances/Facilities/Enrollment/Staffing/Academic)

- a. Raini- After school clubs have started. We played Shonto recently (soccer) and lost by one point. Our 3rd Expedition has started for grades 1-8. Math tutoring has begun, an engineering program has also started.
- b. Susan- Soccer has been tough to keep up with, we contracted with the city, the city field does not meet regulation requirement size. Our school enrollment is currently at 184. Construction and building space is still moving along.

B. School Board Member Reports

- a. Erik- We have another meeting on November 20th. Pera Club will be opening in a few months and the opportunity to work something out with them for the school.

V. Business:

1. Discussion, consideration, and possible action to approve increase in enrollment cap to 400 students- Susan Pilkington

- a. Erik motions to discuss, consider, and take possible action to approve an increase in enrollment cap to 400 students. Nancy seconds the motion. All in favor
- b. One thing we will have to include is where we are academically and financially to show we are in good standing.
- c. Our school has received its letter grade rating, C, and it is comparable to the local school district ratings.
- d. Gwen motions to approve the increase of the enrollment cap to 400 students. Erik seconds the motion. All in favor.

2. Discussion, consideration, and possible action to approve the following termination - Nikki Jaborski

- a. Rochelle motions to discuss, consider, and take possible action to approve the following termination. Nancy seconds the motion. All in favor.

- b. Gwen motions to approve the termination of Shanee Natoni. Nancy seconds the motion. All in favor.

Name	Position	Date of Termination
Shanee Natoni	Paraprofessional	10/7/2024

- 3. Discussion, consideration, and possible action to approve the [After School Club and Sports Pay Policy](#)- Susan Pilkington
 - a. Rochelle motions to discuss, consider, and take possible action to approve the After School Club and Sports Pay Policy. Erik seconds the motion. All in favor.
 - b. After school clubs, sports, and tutoring, paraprofessionals will stay on the clock.
 - c. For teachers, if after school clubs happen more than one day a week, a stipend will be given.
 - d. Rochelle motions to approve the After School Club and Sports Pay Policy. Nancy seconds the motion. All in favor.
- 4. Discussion and consideration of the [corrective action plan](#) based on findings for the [GME FY23 Audit](#)- Susan Pilkington
 - a. Rochelle motions to discuss and consider the corrective action plan based on findings for the GME FY23 Audit. Gwen seconds the motion. All in favor.
 - b. GME is our grants management operation. GME audited our grants from the start of GCOA.
 - c. Created a corrective action plan.
 - d. Findings include: semi-annual time and effort log were dated wrong, verifying suspension and debarment in Sams.gov, abstaining from voting, obtaining records from 3 quotes, the disallowed cost we had to payback is a staff member paying for a consultants plane ticket, we did not have a GME access policy.
 - e. No action was taken.
- 5. Discussion, consideration and possible action to approve the [School Driver Policy](#)- Nikki Jaborski
 - a. Gwen motions to discuss, consider, and take possible action to approve the School Driver Policy. Nancy seconds the motion. All in favor.
 - b. Volunteer policy should include, parents and volunteers must have a Fingerprint Clearance Card when riding on the school bus.
 - c. Erik motions to approve the School Driver Policy. Nancy seconds the motion. All in favor.

6. Discussion, consideration, and possible action to approve the application for the school safety mini-grant - Susan Pilkington
 - a. Erik motions to discuss, consider, and take possible action to approve the application for the school safety mini-grant. Gwen seconds the motion. All in favor.
 - b. This mini grant will help financially help in the hiring of a school counselor or social worker.
 - c. Availability virtually is also an option.
 - d. Grant runs from January 2025- May 2026
 - e. Nancy motions to approve the application for the school safety mini-grant. Rochelle seconds the motion. All in favor.

7. Discussion, consideration, and possible action to approve the following new hire - Nikki Jaborski
 - a. Erik motions to discuss, consider, and take possible action to approve the following new hires. Gwen seconds the motion. All in favor.
 - b. Gwen motions to approve the following new hires. Nancy seconds the motion. All in favor.

Name	Position	Date of Hire
Kayla Chavez	Special Education Paraprofessional	11/05/2024
Jaden Games	Paraprofessional	11/12/2024

8. Discussion, consideration, and possible action to approve a special education teacher stipend of \$1000 for Melissa Castro to be distributed at the end of the semester- Susan Pilkington
 - a. Erik motions to discuss, consider, and take possible action to approve a special education teacher stipend of \$1000 for Melissa Castro to be distributed at the end of the semester. Gwen seconds the motion. All in favor.
 - b. This is an additional stipend based on her caseload for this semester.
 - c. Melissa will also be needed to work additional hours to update our Special Education paperwork for the upcoming monitoring year.
 - d. Erik motions to approve a special education teacher stipend of \$1000 for Melissa Castro to be distributed at the end of the semester. Nancy seconds the motion. All in favor.

9. Discussion, consideration, and possible action to approve Kristie Allen’s homeschool children supporting her on campus in specials while she is teaching- Raini Goatson

- a. Gwen motions to discuss, consider, and take possible action to approve Kristie Allen's homeschool children supporting her on campus in specials while she is teaching. Rochelle seconds the motion. All in favor.
 - b. Ages of the children are 16 and 14
 - c. Our main volunteer requirement is to have a FPCC, due to their age we were not sure if they could get one.
 - d. Questions asked: Is there a liability to having them on campus? What if they get injured?
 - e. Action: look into liability through our insurance
 - f. Erik motions to approve Kristie Allen's homeschool children supporting her on campus in specials while she is teaching no more than one month and by the next governing board meeting until insurance options are explored further. Nancy seconds the motion. All in favor.
10. Discussion, consideration, and possible action to approve [IPP FY24-25 Revised.docx.pdf](#)- Nikki Jaborski
- a. Rochelle motions to discuss, consider, and take possible action to approve the IPP FY 24-25 Revised document. Gwen seconds the motion. All in favor.
 - b. The 2024-2025 Indian Policies and Procedures intent is that all Indian children of school age have equal access to all programs, services and activities offered within the school. To this end, GCOA will consult with local tribal chapters and parents of Indian children in the planning and development of Indian Policies and Procedures (IPPs), general education programs, and activities. These policies and procedures will be reviewed annually, and revisions will be made within 90 days of the determination that requirements are not being adequately met.
 - c. Gwen motions to approve the IPP FY 24-25 revised policy. Rochelle seconds the motion. All in favor.
11. Discussion, consideration, and possible action to approve Tyler Lasky as the PAC President- Nikki Jaborski
- a. Erik motions to discuss, consider, and take possible action to approve Tyler Lasky as the PAC President. Nancy seconds the motion. All in favor.
 - b. Erik motions to approve Tyler Lasky as the PAC President. Nancy seconds the motion. All in favor.
12. Discussion, consideration, and possible action to approve Nikki Jaborski as the PAC Secretary- Nikki Jaborski
- a. Erik motions to discuss, consider, and take possible action to approve Nikki Jaborski as the PAC Secretary. Gwen seconds the motion. All in favor.
 - b. Nancy motions to approve Nikki Jaborski as the PAC Secretary. Rochelle seconds the motion. All in favor.

VI. Closing of Meeting

A. Next meeting - on December 4, 2024 at 5pm

Rochelle motions to adjourn the meeting at 5:57 pm. Erik seconds the motion. All in favor.