

# MEETING MINUTES

Posted October 2nd, 2024  
Governing Board  
Glen Canyon Outdoor Academy

GCOA Mission: GCOA is committed to providing an active student-centered environment through outdoor expeditionary learning, collaborative teachers, and family and community engagement that will develop inquisitive explorers, cultivate creative thinkers and empower resilient learners.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Glen Canyon Outdoor Academy and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. §§38-431.03.A.1-A.7, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda for discussion, consideration or consultations: (1) of employment issues related to a public officer, appointee or employee; (2) of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law; (3) for legal advice with attorneys; (4) with attorneys regarding contract negotiations, pending or contemplated litigation or settlement discussions; (5) regarding negotiations with employee organizations; (6) regarding international, interstate or tribal negotiations; or (7) regarding negotiations for the purchase, sale or lease of real property.

**Date/Time: October 2nd, 2024, 5:00 PM MST**

**Agenda Available: GCOA Elementary School at 835 Newburn Road and at [www.gcoacademy.org](http://www.gcoacademy.org)**

**Physical Meeting to be held at 835 Newburn Road in General Purpose Room**

**Virtual Meeting Access: Meeting ID: 954 1721 1816 Passcode: 203580**

**ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION  
AND POSSIBLE ACTION**

## MEETING AGENDA

### I. Opening of Meeting

- A. Call to Order: Meeting called to order at 5:05 pm
- B. Roll Call - Determine Quorum/ Present
  - Gwen Lasslo
  - Rochell Russell
  - Erik Stanfield
  - Nancy Walker
  - Jennie Lassen
  - Others in Attendance
    - Susan Pilkington- Executive Director
    - Raini Goatson- School Leader
    - Nikki Jaborski

C. Approval of Agenda

Rochelle motions to approve today's agenda. Nancy seconds the motion. All in favor.

II. Approval of the Minutes

Rochelle motions to approve last meeting minutes. Nancy seconds the motion. All in favor.

III. Announcements and Comments

A. Statements Concerning Call to the Public

B. Call to the Public

IV. Reports:

A. School Leadership Updates

1. Monthly Updates (Finances/Facilities/Enrollment/Staffing/Academic)

a. Susan-

- i. Building updates: We've received the approval to get our temporary building onsite for special education. Jim Walker and Jake Burton have been supporting Susan with GCOA's expansion. New playground and new buildings are scheduled for next school year.
- ii. Financials: were in a strong cash position.
- iii. All staff evaluations have started, including those who are not teachers.

b. Raini-

- i. Academically, having Natalie present for academic intervention has been successful. Feedback from the states was positive, they were impressed with school year 3, the use of consistent language, procedures, culture, and climate.

B. School Board Member Reports

- a. Erik- Begin working with Whitney on how to improve school lunches. Action plan, Erik is looking toward businesses for donations and meeting with Bryce Anderson (superintendent of PUSD).

V. Business:

1. Discussion, consideration, and possible action to approve the FY24 Annual Financial Report- Susan Pilkington

- a. Erik motions to discuss, consider, and take possible action to approve the FY24 Annual Financial Report. Rochell seconds the motion. All in favor.
- b. Nancy motions to approve the FY24 Annual Financial Report. Gwen seconds the motion. All in favor.

2. Discussion, consideration, and possible action to approve Benefits Policy- Susan Pilkington

- a. Rochelle motions to discuss, consider, and take possible action to approve Benefits Policy. Nancy seconds the motion. All in favor.
- b. Health insurance has increased by 27%.

- c. Employees 36 hours and above will have the option for health insurance.
  - d. Employees below 36 hours will not have health insurance options.
  - e. This did not impact employees who were already enrolled and had health insurance.
  - f. Gwen motions to approve Benefits Policy. Erik seconds the motion. All in favor.
3. Discussion, consideration, and possible action to approve the following terminations - Nikki Jaborski
- a. Rochelle motions to discuss, consider, and take possible action to approve the following terminations. Nancy seconds the motion. All in favor.
  - b. Rochelle motions to approve the following terminations. Erik seconds the motion. All in favor.

Name	Position	Date of Termination
Elouise Patterson	Paraprofessional	9/5/2024
Tara Badoni	Special Education Paraprofessional	9/5/2024

4. Discussion, consideration, and possible action to approve the following new hires - Nikki Jaborski
- a. Rochelle motions to discuss, consider, and take possible action to approve the following new hires. Nancy seconds the motion. All in Favor.
  - b. Nancy motion to approve the following new hires. Erik seconds the motion. All in favor.

Name	Position	Date of Hire
Shanee Natoni	Special Education Paraprofessional	10/7/2024

5. Discussion, consideration, and possible action to approve the following contract changes- Nikki Jaborski
- a. Rochell motions to discuss, consider, and take possible action to approve the following contract changes. Gwen seconds the motion. All in favor.
  - b. Gwen motions to approve the following contract changes. Rochell seconds the motion. All in favor.

Name	Position	Change in Contract
Sadira Whiterock	Paraprofessional	increase contract hours to

		less than 36 hours/ week
Franchaska Yazzie	Paraprofessional	increase contract hours to less than 36 hours/ week
Julie Poulson	Paraprofessional	decrease contract hours to less than 36 hours/ week
Julia Frisby	Paraprofessional	decrease contract hours to less than 36 hours/ week
Tina Richardson	Paraprofessional	decrease contract hours to less than 36 hours/ week

6. Discussion, consideration, and possible action to approve the use of a GCOA Youtube channel- Raini Goatson
  - a. Rochelle motions to discuss, consider, and take possible action to approve the use of a GCOA Youtube channel. Gwen seconds the motion. All in favor.
  - b. Accessing youtube for performance tasks in the classroom, for example reading and projects.
  - c. The channel would be private, a link would be sent out to select student individuals. It would stay internal to our school.
  - d. Look into an additional media release and communicate with parents.
  - e. Questions: Are there other options out there for educational opportunities, similar to youtube?
  - f. Gwen motions to approve the use of a GCOA Youtube channel or other platform, provided that they will be private, ensure each student has a media release, and parents are included in all communications. Erik seconds the motion. All in favor.
  
7. Discussion, consideration, and possible action to approve the Substitute Pay Schedule- Susan Pilkington
  - a. Nancy motions to discuss, consider, and take possible action to approve the Substitute Pay Schedule. Gwen seconds the motion. All in favor.
  - b. After researching, we've aligned our substitute pay to others in our area.
  - c. Suggesting an additional pay of \$50 dollars per day, to help motivate our paraprofessionals to get their Emergency Substitute Certification.
  - d. Rochelle motions to approve the Substitute Pay Schedule. Nancy seconds the motion. All in favor.

8. Discussion, consideration, and possible action to approve additional stipend pay of \$15/ hour for Ryan Tracey for providing coverage for Raini Goatson as ELA teacher- Susan Pilkington
  - a. Rochelle motions to discuss, consider, and take possible action to approve additional stipend pay of \$15/hour for Ryan Tracey for providing coverage for Raini Goatson as ELA teacher. Gwen seconds the motion. All in favor.
  - b. Gwen motions to approve additional stipend pay of \$15/ hour for Ryan Tracy for providing coverage for Raini Goatson as ELA teacher. Rochelle seconds the motion. All in favor.
9. Discussion, consideration, and possible action to approve an agreement with House of 7 Questions, PR Consultant, to deliver 4 stories for news publication at \$100/ story- Raini Goatson
  - a. Erik motions to discuss, consider, and take possible action to approve an agreement with House of 7 Questions, PR Consultant, to deliver 4 stories for news publication at \$100/ story. Rochelle seconds the motion. All in favor.
  - b. Nancy motions to approve an agreement with House of 7 Questions, PR Consultant, to deliver 4 stories for news publication at \$100/ story. Erik seconds the motion. All in favor.
10. Discussion, consideration, and possible action to approve Tori Savage as head soccer coach, and approval of stipend for coaching duties, amount to be determined based on schedule and time commitment- Susan Pilkington
  - a. Erik motions to discuss, consider, and take possible action to approve Tori Savage as head soccer coach, and approval of stipend for coaching duties, amount to be determined based on schedule and time commitment. Gwen seconds the motion. All in favor.
  - b. Soccer team will include grades 5-8.
  - c. Practices and games will be at the Sports Complex.
  - d. Nancy motions to approve Tori Savage as head soccer coach, and approval of stipend for coaching duties, amount to be determined based on schedule and time commitment. Rochelle seconds the motion. All in favor.
11. Discussion, consideration, and possible action to approve Recreation Agreement with the City of Page for use of fields for soccer game and practice- Susan Pilkington
  - a. Erik motions to discuss, consider, and take possible action to approve Recreation Agreement with the City of Page for use of fields for soccer game and practice. Rochelle seconds the motion. All in favor.
  - b. Erik motions to approve a Recreation Agreement with the City of Page for use of fields for soccer game and practice. Rochelle seconds the motion. All in favor.
12. Discussion, consideration, and possible action to approve updated contract and licensing agreement for Surya Zoba Studies, Justine Carryer, curriculum consultation- Susan Pilkington

- a. Rochelle motions to discuss, consider, and take possible action to approve updated contract and licensing agreement for Surya Zoba Studies, Justine Carryer, curriculum consultation. Gwen seconds the motion. All in favor.
  - b. After consulting with our lawyer, we've written up a licensing agreement. Main points- Justine will maintain ownership, but, GCOA has the license to it in perpetuity, we can also make changes to it. If a separation happens, we can continue to use it, while also keeping her information on the front page.
  - c. Gwen motions to approve updated contract and licensing agreement for Surya Zoba Studies, Justine Carryer, curriculum consultation. Rochelle seconds the motion. All in favor.
13. Discussion, consideration, and possible action to approve a memorandum of understanding with Beth Henshaw to direct and execute Wild Fridays- Susan Pilkington
  - a. Erik motions to discuss, consider, and take possible action to approve a memorandum of understanding with Beth Henshaw to direct and execute Wild Fridays. Rochelle seconds the motion. All in favor.
  - b. compensation is \$25/ hour, not to exceed 60 hours per 6 week unit.
  - c. Funds for the next 6 weeks need to be raised before that 6 weeks start.
  - d. Nancy motions to approve a memorandum of understanding with Beth Henshaw to direct and execute Wild Fridays. Erik seconds the motion. All in favor.
14. Discussion, consideration, and possible action to approve a stipend for Julia Frisby in the amount of \$180 per full day to support Wild Fridays- Susan Pilkington
  - a. Rochelle motions to discuss, consider, and take possible action to approve a stipend for Julia Frsiby in the amount of \$180 per full day to support Wild Fridays. Nancy seconds the motion. All in favor.
  - b. Erik motions to approve a stipend for Julia Frsiby in the amount of \$180 per full day to support Wild Fridays. Gwen seconds the motion. All in favor.
15. Balloon Regatta booth and upfront cost for soda supplies- PAC
  - a. Soda Menu will include 5 mixed flavored sodas: Dirty Diet Coke, Wildcats, Lone Rock, The Wave, Potato Hill
  - b. Purchases will be made from Amazon and Walmart
  - c. No action necessary
16. Discussion, consideration and possible action to approve the addition of Rachel French to the Governing Board as the PAC representative, pending all appropriate paperwork and fingerprint clearance card approval - Susan Pilkington
  - a. Erik motion to discuss, consider, and take possible action to approve the addition of Rachell French to the Governing Board as the PAC representative, pending all

appropriate paperwork and fingerprint clearance card approval. Rochelle seconds the motion. All in favor.

- b. Gwen motion to approve the addition of Rachell French to the Governing Board as the PAC representative, pending all appropriate paperwork and fingerprint clearance card approval. Erik seconds the motion. All in favor.

17. Discussion, consideration and possible action to approve the term end of Jennie Lassen as the PAC representative on the governing board- Susan Pilkington

- a. Erik motions to discuss, consider, and take possible action to approve the term end of Jennie Lassen as the PAC representative on the governing board. Rochelle seconds the motion. All in favor.
- b. Erik motions to discuss, consider, and take possible action to approve the term end of Jennie Lassen as the PAC representative on the governing board. Gwen seconds the motion. All in favor.

18. President- Tyler Lasky, Secretary- Nikki Jaborski

- a. This agenda item will be put on the next, November 6th agenda.

#### VI. Closing of Meeting

A. Next meeting - on November 6, 2024 at 5pm

Erik motions to adjourn the meeting at 6:07 pm. Gwen seconds the motion. All in favor.