

# MEETING MINUTES

May 1st, 2024, at 5:00 PM  
Governing Board  
Glen Canyon Outdoor Academy

GCOA Mission: GCOA is committed to providing an active student-centered environment through outdoor expeditionary learning, collaborative teachers, and family and community engagement that will develop inquisitive explorers, cultivate creative thinkers and empower resilient learners.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Glen Canyon Outdoor Academy and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. §§38-431.03.A.1-A.7, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda for discussion, consideration or consultations: (1) of employment issues related to a public officer, appointee or employee; (2) of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law; (3) for legal advice with attorneys; (4) with attorneys regarding contract negotiations, pending or contemplated litigation or settlement discussions; (5) regarding negotiations with employee organizations; (6) regarding international, interstate or tribal negotiations; or (7) regarding negotiations for the purchase, sale or lease of real property.

**Date/Time: May 1, 2024, 5:00 PM MST**

**Agenda Available: GCOA Elementary School at 835 Newburn Road and at [www.gcoacademy.org](http://www.gcoacademy.org)**

**Physical Meeting to be held at 835 Newburn Road in General Purpose Room**

**Virtual Meeting Access: Meeting ID: 954 1721 1816 Passcode: 203580**

**ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION  
AND POSSIBLE ACTION**

## MEETING AGENDA

- I. Opening of Meeting
  - A. Call to Order at 5:06pm
  - B. Roll Call - Determine Quorum/ Present
    - Susan Pilkington
    - Justine Carryer
    - Gwen Lasslo
    - Rochelle Russell
    - Jennie Lassen

Staff:

- Raini Goatson- School Leader
- Nikki Jaborski

C. Approval of Agenda

Justine Carryer motions to approve the agenda. Gwen Lasslo seconds the motion. All in favor.

II. Approval of the Minutes

Justine Carryer motions to approve the minutes from April 3rd, 2024. Gwen Lasslo seconds the motion. All in favor.

III. Announcements and Comments

- A. Statements Concerning Call to the Public
- B. Call to the Public

IV. Reports:

A. School Leadership Updates

1. Monthly Updates (Finances/Facilities/Enrollment/Staffing/Academic)

- a. Raini, School Leader Report- Parks day trip happening right now. End of year DIBELS scores almost done. We are fully staffed, aside from Special Education.
- b. Justine, Director of Curriculum- Students are enjoying their time in Navajo National Monument.
- c. Nikki Jaborski, Onsite Operations Director- Hourly staff now has a timekeeper app they will use to submit work hours.
- d. Susan, Executive Director- March Financials

B. School Board Member Reports

V. Business:

1. Presentation and discussion regarding GCOA support animals- Aliecia Allen

- a. Gwen Lasslo motions to discuss GCOA support animals. Rochelle Russell seconds the motion. All in favor.
- b. Aliecia, 15 years old, has been helping in the greenhouse for the last 5 months. Has personally experienced learning challenges and has found reading to animals has increased her self confidence and self-esteem. Aliecia would like to work as a Specials Para.
- c. Animals present on campus will motivate children to finish their work, provide support, help to work through fears.
- d. Potential animals on campus: cats, lamb, horses, donkey, chickens, mini cows
- e. Send our a school wide survey asking students what types of animals they would like to see on campus
- f. Questions:
  - i. What is your timeframe to get this started?

- ii. Is there a structure to this plan, how will you help students interact with the animals?
  - iii. Precautions taken with students who may have allergies?
  - iv. While on campus, how will the animals be contained?
- 2. Discuss and take possible action to approve the FY 24 Revised Budget- Susan Pilkington
  - a. Gwen Lasslo motions to discuss the FY 24 Revised Budget. Rochelle seconds the motion. All in favor.
  - b. Justine motions to approve the FY 24 Revised Budget. Gwen Lasslo seconds the motion. All in favor.
- 3. Discuss and take possible action to approve paraprofessional agreement renewals, with a 5% increase for staff that started prior to 01/01/2024- Susan Pilkington
  - a. Rochelle motions to discuss the paraprofessional agreement renewals, with a 5% increase for staff that started prior to 01/01/2024. Gwen Lasslo seconds the motion. All in favor.
  - b. This is a current list of Paraprofessionals who have requested to return.
  - c. Justine motions to approve the paraprofessional agreement renewals, with a 5 % increase for staff that started prior to 01/01/2024. Gwen Lasslo seconds the motion. All in favor.

<b>Name</b>	<b>Proposed Position</b>	<b>New Hire/ Returning</b>
Julia Frisby	Paraprofessional	Returning
Franchaska Yazzie	Paraprofessional	Returning
Nicholette Tso	Paraprofessional	Returning
Julie Poulson	Paraprofessional	Returning
Tina Richardson	Paraprofessional	Returning
Sadira Whiterock	Paraprofessional	Returning
Tori Savage	Paraprofessional	Returning
Elouise Patterson	Paraprofessional	Returning

- 4. Discuss and take possible action to approve the Family Life Curriculum, complies with all Arizona State requirements, review parent comments, for grades 6 and 7- Nikki Jaborski

- a. Gwen motions to discuss the Family Life Curriculum, complies with all Arizona State requirements, review parent comments, for grades 6 and 7. Rochelle seconds the motion. All in favor.
  - b. Parents have inquired about the Family Life Curriculum in the school office. We have the entire curriculum printed and placed in binders for anyone wanting to see it. We've also directed parents to our school website, where they have access to it too. Since the curriculum has been available we've not received any negative or positive feedback.
  - c. An opt in form will be created and available to families in the school office.
  - d. Justine motions to approve the Family Life Curriculum, complies with all Arizona State requirements, review parent comments, for grades 6 and 7. Rochelle seconds the motion. All in favor.
5. Discuss and take possible action to approve the request to rescind resignation for the following teachers- Susan Pilkington
- a. Gwen motions to discuss the request to rescind resignation for the following teachers. Gwen seconds the motion. All in favor.
  - b. Justine motions to approve the request to rescind resignation for the following teachers. Gwen seconds the motion. All in favor.

<b>Name</b>	<b>Current Position</b>
Rob Wulff	3rd/ 4th Teacher
Dana Law	3rd/ 4th Teacher

6. Discuss and take possible action to approve the following teacher contracts- Susan Pilkington
- a. Gwen motions to discuss the following teacher contracts. Rochelle seconds the motion. All in favor.
  - b. Justine motions to approve the following teacher contracts. Gwen seconds the motion. All in favor.

<b>Name</b>	<b>Proposed Position</b>	<b>New Hire/ Returning</b>
Rob Wulff	3rd/ 4th Teacher	Returning
Rockhem Ratclip	Specials Teacher	Returning

7. Discuss and take possible action to approve the following transfer of duty- Susan Pilkington
  - a. Rochelle motions to discuss the following transfer of duty. Justine seconds the motion. All in favor.
  - b. Justine motions to approve the following transfer of duty. Gwen seconds the motion. All in favor.

Name	Current Position	Proposed Position
Dana Law	3rd/ 4th Teacher	Teacher on Assignment/ .5 Specials Teacher/ .5 Interventionist
Natalie Russell	2nd Grade Teacher	Academic Specialist/ Interventionist

8. Discuss and take possible action to approve the following new hires- Nikki Jaborski
  - a. Justine motions to discuss the following new hires. Gwen seconds the motion. All in favor.
  - b. Gwen motions to approve the following new hires. Gwen seconds the motion. All in favor.

Name	Position	First Day of Work	Date submitted to board
Savannah Stambaugh	Teacher	07/22/2024	05/01/2024
Whitney Wertz	Registrar/ Receptionist	06/01/2024	05/01/2024

9. Discuss and take possible action to approve registration and stipends for IMSE reading courses for the following participants: Ashley McDowd (Kindergarten), Mary Humm (1st/ 2nd), Savannah Stambaugh (1st/ 2nd), Kaleb McDowd (3rd/ 4th), and Dana Law (Academic Interventionist), grant funded- Susan Pilkington
  - a. Rochelle motions to discuss the registration and stipends for IMSE reading courses for the following participants: Ashley McDowd (Kindergarten), Mary Humm (1st/ 2nd), Savannah Stambaugh (1st/ 2nd), Kaleb McDowd (3rd/ 4th), and Dana Law (Academic Interventionist), grant funded. Justine seconds the motion. All in favor

- b. Justine motions to approve the registration and stipends for IMSE reading courses for the following participants: Ashley McDowd (Kindergarten), Mary Humm (1st/ 2nd), Savannah Stambaugh (1st/ 2nd), Kaleb McDowd (3rd/ 4th), and Dana Law (Academic Interventionist), grant funded. Gwen seconds the motion. All in favor
- 10. Discuss and take possible action to approve the use of an inclement weather day on 04/08/2024 to respect traditions in regards to the solar eclipse- Raini Goatson
  - a. Gwen motions to discuss the use of an inclement weather day on 04/08/2024 to respect traditions in regards to the solar eclipse. Rochelle seconds the motion. All in favor.
  - b. Justine motions to approve the use of an inclement weather day on 04/08/2024 to respect traditions in regards to the solar eclipse. Gwen seconds the motion. All in favor.
- 11. Discuss and review the FY24 Pop-in Report- Susan Pilkington
  - a. Rochelle motions to discuss and review the FY34 Pop-in Report. Gwen seconds the motion. All in favor.
- 12. Discuss and take possible action to approve the removal of Raini Goatson as Charter Representative and the replacement of Nikki Jaborski as Charter Representative- Susan Pilkington
  - a. Rochelle motions to discuss the removal of Raini Goatson as Charter Representative and the replacement of Nikki Jaborski as Charter Representative. Justine seconds the motion. All in favor.
  - b. Justine motions to discuss the removal of Raini Goatson as Charter Representative and the replacement of Nikki Jaborski as Charter Representative. Gwen seconds the motion. All in favor.
- 13. Presentation and discussion regarding findings from Leadership Review - Gwen Lasslo
  - a. Rochelle motions to discuss the findings from Leadership Review. Justine seconds the motions. All in favor.
  - b. Feedback and recommendations were made regarding:
    - i. Lack of awareness of GCOA Governing Board roles and responsibilities
    - ii. Membership composition of GCOA Governing Board
    - iii. Leadership roles and responsibilities are blurred
    - iv. Clearly defined plan for leadership coverage during absences
    - v. GCOA position clarity and feedback
    - vi. Steps have been taken to address each issue and will continue until each issue has been resolved.
- 14. Discuss and take possible action to approve the quote for school mascot concept designs - Nikki Jaborski
  - a. Gwen motions to discuss the quote for school mascot concept designs. Rochelle seconds the motion. All in favor.

- b. Gwen motions that we approve a budget of \$250 for the school mascot designs to include student involvement. Rochelle seconds the motion. All in favor.
- 15. Discuss and take possible action to approve selection process for new board members- Susan Pilkington
  - a. Rochelle motions to discuss selection process for new board members. Gwen seconds the motion. All in favor.
  - b. Board members will serve three years.
  - c. Voting link will be provided for anonymous voting
  - d. Justine motions to approve the selection process for new board members. Gwen seconds the motion. All in favor.

- 16. Discussion, consideration and possible approval of two of the three candidates for board members for the 2024-2027 term - Susan Pilkington
  - a. Nancy Walker
  - b. Erik Stanfield
  - c. Paul Cummins

Rochelle motions to discuss approval of two of the three candidates for board member for the 2024-2027 term. Gwen seconds the motion. All in favor.

Gwen motions to approve Nancy Walker and Erik Stanfield as board members for the 2024-2027 term. Justine seconds the motion. All in favor.

- 17. Discuss and take possible action to approve summer meeting dates- Susan Pilkington
  - a. June 12, 2024 at 5pm
  - b. July 10, 2024 at 5pm
  - c. Discuss possible date for board training

Gwen motions to discuss summer meeting dates. Rochelle seconds the motion. All in favor.

Gwen motions to approve summer meeting dates. Justine seconds the motions. All in favor.

## VII. Closing of Meeting

- A. Next meeting - June 12, 2024 at 5pm

Gwen motions to adjourn the meeting at 6:40pm. Justine seconds the motion. All in favor.