



Glen Canyon Outdoor Academy
P.O. Box 4929
835 Newburn Rd.
Page, AZ 86040
info@gcoacademy.org

JOB DESCRIPTION - School Leader

POSITION: School Leader

LOCATION: Page, AZ

REPORTS TO: Executive Director

TO APPLY: Email interest letter, resume, and 3 letters of recommendation to Susan Pilkington at susanpilkington@gcoacademy.org.

SALARY: TBD, Based on experience and education.

SCHOOL MISSION STATEMENT:

GCOA is committed to providing an active student-centered environment through outdoor expeditionary learning, collaborative teachers, and family and community engagement that will develop inquisitive explorers, cultivate creative thinkers and empower resilient learners.

ORGANIZATION OVERVIEW

Glen Canyon Outdoor Academy (GCOA) is a Charter School opening in the fall of 2022, serving the community of Page, Arizona and surrounding Navajo Nation Reservation communities. Page has a population of nearly 8,000 and is the largest town within a 130 mile radius. A benefit of being located in the center of the Grand Circle atop the majestic Colorado Plateau, Page is surrounded by stunning geology and tribal and public lands. The development of GCOA came from citizens of Page seeking to utilize the amazing natural resources that surround our area, capitalize on the rich culture of our people, and the desire to offer a unique and engaging learning model to our students.

POSITION SUMMARY:

The School Leader is key to the on-site management of GCOA. This role is expected to adhere to and advocate for the vision, mission, and model designed by the Founding Board, including insurance of academic growth and fiscal responsibility. The School Leader reports directly to and is held accountable by the Executive Director.

RESPONSIBILITIES AND DUTIES

The GCOA School Leader key responsibilities include the following areas and may be changed at any time based on the needs of GCOA:

- Implement systems designed to achieve the vision and mission.
- Monitor curriculum development, implementation and academic growth .
- Monitor and evaluate instruction.
- Implement fiscal policies and internal controls.
- Implement personnel policies to recruit, hire, evaluate, and supervise teachers.
- Establish expectations for behavior of both staff and students; implementing practices that engage students, parents, and staffing improving student success.
- Develop student and staff handbooks.
- Maintain compliance with regulations
- Navigates any staff or student issues that arise, as well as parent complaints

The Ideal Candidate Will Have:

- Strong and demonstrated commitment to the school's mission and core model
- Extensive knowledge of curriculum and instructional strategies
- Accepts personal ownership for school success and student growth
- Believes that ALL children can learn and succeed
- Ability to problem solve and deal with a variety of situations that may arise.
- Ability to work effectively with students, staff, parents and community from diverse backgrounds and be responsive to their needs.
- Exceptional interpersonal and communication skills to effectively relate and communicate with all GCOA stakeholder groups.
- Passion for education and building relationships with students from all educational and economic backgrounds.
- Commitment to continued personal and professional growth. Including those opportunities pursued individually and provided through GCOA.
- Positive attitude towards being a part of a school team and displays a strong sense of professionalism skills.
- Management and organizational ability, displaying common sense, and a positive attitude.
- Comply with all GCOA policies and rules as well as the legal requirements of the State of Arizona.

Required Qualifications:

Arizona State Fingerprint Clearance Card

Master's Degree in education related field