

# MEETING MINUTES

Governing Board  
Glen Canyon Outdoor Academy

GCOA Mission: GCOA is committed to providing an active student-centered environment through outdoor expeditionary learning, collaborative teachers, and family and community engagement that will develop inquisitive explorers, cultivate creative thinkers and empower resilient learners.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Glen Canyon Outdoor Academy and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. §§38-431.03.A.1-A.7, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda for discussion, consideration or consultations: (1) of employment issues related to a public officer, appointee or employee; (2) of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law; (3) for legal advice with attorneys; (4) with attorneys regarding contract negotiations, pending or contemplated litigation or settlement discussions; (5) regarding negotiations with employee organizations; (6) regarding international, interstate or tribal negotiations; or (7) regarding negotiations for the purchase, sale or lease of real property.

**Date/Time: January 10th, 2024, 5:00 PM MST**

**Agenda Available: GCOA Elementary School at 835 Newburn Road and at [www.gcoacademy.org](http://www.gcoacademy.org)**

**Physical Meeting to be held at 835 Newburn Road in General Purpose Room**

**Virtual Meeting Access: Meeting ID: 987 5794 5061 Passcode: 024020**

## **ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION**

### MEETING AGENDA

#### I. Opening of Meeting

A. Call to Order- 5:10 pm

B. Roll Call - Determine Quorum/ Present

- Susan Pilkington
- Justine Carryer
- Gwen Lasslo
- Mary Francis
- Jennie Lassen

1) Others in attendance:

- a) Susan Wright- Founding Leader
- b) Whitney Wertz- Founding Leader
- c) Raini Goatson- School Leader
- d) Nikki Jaborski

C. Approval of Agenda

Gwen Lasslo motions to approve the agenda. Justine Carryer seconds the motion. All in favor.

II. Approval of the Minutes

Justine Carryer motions to approve the minutes from December 6th, 2023. Gwen Lasslo seconds the motion. All in favor.

III. Announcements and Comments

A. Statements Concerning Call to the Public

B. Call to the Public

IV. Reports:

A. School Leadership Updates

1. Monthly Updates (Finances/Facilities/Enrollment/Staffing/Academic)

a. Raini: After school tutoring will start soon.

b. Justine: Grant submitted for the 6/7th grade river trip, if granted, it will cover the remaining cost of the trip. Student deposits are due this month.

B. School Board Member Reports

V. Business:

1. Discussion and possible approval of the resignation of Mary Francis from the Governing Board- Susan Pilkington

a. Gwen motions to discuss the resignation of Mary Francis from the Governing Board. Justine seconds the motion. All in favor.

b. Gwen motions to approve the resignation of Mary Francis from the Governing Board. Justine seconds the motion. All in favor.

2. Discussion of potential Governing Board members to fill role held by Mary Francis- Susan Pilkington

a. Justine motions to discuss potential Governing Board members to fill the role held by Mary Francis. Gwen seconds the motion. All in favor. Names were proposed, Susan and/or Nikki will reach out to prospective board members

3. Discussion and possible action to approve the IPP (Indian Policies and Procedures) for 2023-2024- Nikki Jaborski

a. Gwen motions to discuss the IPP for 2023-2024. Justine seconds the motion. All in favor.

b. The Indian Policies and Procedures ensures that all Native American students of school age have equal access to all GCOA programs, services, and activities offered.

c. A Title 1 Meeting was held on December 19th, 2023 to provide families with information regarding our educational program and use of funds. All families were invited to attend via email, outreach was also sent out via social media and text messaging.

- d. Impact Aid Source checks, covering 8 chapters.
  - e. Justine motions to approve the IPP for 2023-2024. Gwen seconds the motion. All in favor.
4. Discussion regarding the Second Year Review Final Report- Susan Pilkington
- a. Justine motions to discuss the Second Year Review Final Report. Justine seconds the motion. All in favor.
  - b. Academic Review
    - i. Evidence that the curriculum aligned with AZ State Standards- Standards not met
    - ii. Assessment plan to track, analyze, monitor student performance- Standards met
    - iii. Teacher evaluation system, monitoring state standards in the classroom- Standards met
    - iv. Evidence of regular observations and feedback- Standards met
    - v. Evidence of the final summative component- looking at the use of quantitative data. Standards not met
    - vi. Professional development plan aligns with state standards- Standards met
  - c. Justine and Raini identified how the areas would be addressed if standards were not met.
5. Discussion and possible action to approve the 2nd semester organization chart- Susan Pilkington
- a. Justine motions to discuss the 2nd semester organization chart. Gwen seconds the motion. All in favor.
  - b. Raini: Returning to the classroom next school year.
  - c. Academic/Student Life: Raini and Justine with Nicolette and Ben to support
  - d. Family and Community: Shadoe and Reception
  - e. Operations/Governance: Susan and Nikki
  - f. Behavior Intervention Paraprofessional: Ben
  - g. Justine motions to approve the 2nd semester organization chart. Gwen seconds the motion. All in favor.
6. Discussion and possible action to approve the the following title changes- Susan Pilkington
- a. Raini Goatson- Academic Interventionist/ Coach
  - b. Nikki Jaborski- Director of Onsite Operations
  - c. Ben Jensen- Behavior Intervention Paraprofessional

- i. Justine motions to discuss the following title changes. Gwen seconds the motion. All in favor
  - ii. Justine motions to approve the following title changes. Gwen seconds the motion. All in favor.
- 7. Discussion and possible action to approve of salary increases based on restructuring, considering additional duties and responsibilities - Gwen Lasslo
  - a. Justine motions to discuss the salary increases based on restructuring, considering additional duties and responsibilities. Gwen seconds the motion. All in favor.
  - b. Salaries reflect title changes, additional duties, additional responsibilities
  - c. Susan recused from voting
  - d. Justine motions to approve the salary increases. Gwen seconds the motion. All in favor.
- 8. Discussion and possible action to approve of new hire for paraprofessional position, Elouise Patterson- Nikki Jaborski
  - a. Gwen motions to discuss the new hire of paraprofessional position, Elouise Patterson. Justine seconds the motion. All in favor.
  - b. Elouise is a member of the community, she has a Masters in Special Education, she's looking for an opportunity to work with kids again, and will be in Mrs. Carmen's class.
  - c. Justine motions to approve the new hire for paraprofessional position, Elouise Patterson. Gwen seconds the motion. All in favor.
- 9. Discussion and possible action to approve the proposed AZCSP budget for the upcoming grant cycle due Feb. 1st- Susan Pilkington
  - a. Justine motions to discuss the proposed AZCSP budget for the upcoming grant cycle due Feb. 1st. Gwen seconds the motion. All in favor

Curr. Consultant	50000
HR Consultant	6000
Vans	160000
New classroom setup	16000
Board and School Leader Consultant	6000
Other Consultants	12000
	250000

- b. Justine motions to approve the AZCSP budget for the upcoming grant cycle due Feb. 1st. Justine seconds the motion. All in favor.

## VI. Closing of Meeting

- A. Next meeting - on February 07, 2024

Justine motions to adjourn the meeting at 5:59 pm. Jennie Lassen seconds the motion. All in favor.