

Meeting Minutes

Governing Board
Glen Canyon Outdoor Academy

GCOA Mission: GCOA is committed to providing an active student-centered environment through outdoor expeditionary learning, collaborative teachers, and family and community engagement that will develop inquisitive explorers, cultivate creative thinkers and empower resilient learners.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Glen Canyon Outdoor Academy and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. §§38-431.03.A.1-A.7, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda for discussion, consideration or consultations: (1) of employment issues related to a public officer, appointee or employee; (2) of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law; (3) for legal advice with attorneys; (4) with attorneys regarding contract negotiations, pending or contemplated litigation or settlement discussions; (5) regarding negotiations with employee organizations; (6) regarding international, interstate or tribal negotiations; or (7) regarding negotiations for the purchase, sale or lease of real property.

Date/Time: October 4, 2023, 5:00 PM MST

Agenda Available: GCOA Elementary School at 835 Newburn Road and at www.gcoacademy.org

Physical Meeting to be held at 835 Newburn Road in General Purpose Room

Virtual Meeting Access: Meeting ID: 987 5794 5061 Passcode: 024020

ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION

MEETING MINUTES

I. Opening of Meeting

- A. Call to Order: 5:09pm
- B. Roll Call - Determine Quorum/ Present: Susan Pilkington, Justine Carryer, Gwen Lasslo, Mary Francis
Present: Krisin Morgan, Raini Goatson, Nikki Jaborski, Whitney Wertz
- C. Approval of Agenda: Gwen approves tonight's agenda. Justine seconds. All in favor.

II. Approval of the Minutes: Justine motions to approve board meeting minutes from 8/3 and 9/6. Gwen seconds. All in favor.

III. Announcements and Comments

- A. Statements Concerning Call to the Public
- B. Call to the Public

IV. Reports:

A. School Director Report

1. Monthly Updates (Finances/Facilities/Enrollment/Staffing/Academic)

- a. Staffing: 5 applicants this week for Paraprofessional positions and a Teacher.
- b. Academic: I've attended 2 academic education rounds and have loved the support from people who have a similar position as I. Yesterday we had our academic review and we received positive feedback.

B. School Board Member Reports

- a. Curriculum-Justine: Kindergarten had their first Celebration of Learning. Teachers will focus on our Math curriculum, we want them to feel supported to build their capacity, based on data, modifying, and adapting.

V. Business:

1. Review and Approval of FY23 Annual Financial Report- Kristin Morgan

- a. Justine motions to review the FY23 Annual Financial Report. Gwen seconds. All in favor.
- b. Form due annually, October 15th.
- c. Form is put out by the AZ Office of Auditor General and Arizona Department of Education. The auditor and ADE's intent is to review everyone on the same platform.
- d. Board signature needed
- e. Page 1- summary of review
- f. Page 2- Expenses, Approved Budget, Actual Budget, Total Expenditures
- g. Page 6- Financial position, ending balance, and capital acquisitions
- h. What are the charter plans for future years? The charter is planning to operate with the same ending reserve balance FY23 and to maintain future financial stability of the school.
- i. Gwen motions to approve the FY23 Annual Financial Report. Justine seconds. All in favor.

2. Discussion and possible action to approve a Teacher Evaluation Instrument – Raini Goatson

- a. Justine motions to discuss the Teacher Evaluation Instrument. Gwen seconds. All in favor.
- b. The Danielson Rubric and teacher evaluation plan that Jim approved last year was modified
- c. Meeting once a week with teachers is my goal, including drop-ins to teacher classrooms
- d. End of year, teachers will receive a summative evaluation, refinements that would happen based on student growth data.
- e. Justine motions to approve the Teacher Evaluation Instrument. Gwen seconds. All in favor.

3. Discussion and possible action to approve the hiring of Andrea Marquez as a Paraprofessional- Raini Goatson
 - a. Gwen motions to discuss the hiring of Andrea Marquez as a paraprofessional. Justine seconds. All in favor.
 - b. Justine motions to approve the hiring of Andrea Marquez as a paraprofessional. Gwen seconds. All in favor.
4. Discussion and possible action to approve the 2023-2024 contract for Justine Carryer — Susan Pilkington
 - a. Gwen motions to discuss the approval of the 2023-2024 contract for Justine Carryer. Susan seconds. All in favor.
 - b. Justine abstains from voting
 - c. Salary will come from AZ Grant Funds
 - d. Susan motions to approve the 2023-2024 contract for Justine Carryer. Gwen seconds. All in favor.
5. Discussion and possible action to approve the resignation of Elizabeth Klemme, effective September 7, 2023 - Raini Goatson
 - a. Justine motions to discuss the resignation of Elizabeth Klemme, effective September 7, 2023. Gwen seconds. All in favor.
 - b. Liz was with us for 5-6 weeks as a paraprofessional. At this time, physically, GCOA was not the best environment for her. She chose to step away.
 - c. Justine motions to approve the resignation of Elizabeth Klemme, effective September 7th, 2023. Gwen seconds. All in favor.
6. Discussion and possible action to approve the hiring of Shadoe Schoppmann for Family and Community Liaison- Raini Goatson
 - a. Justine motions to discuss the hiring of Shadoe Schoppmann for Family and Community Liaison. Gwen seconds. All in favor.
 - b. Shadoe is the parent to two students this school year. She's expressed interest in supporting our growth.
 - c. Justine motions to approve the hiring of Shadoe Schoppmann for Family and Community Liaison. Mary seconds. All in favor.
7. Discussion and possible action to approve the hiring of Fritz Libby as a paraprofessional- Raini Goatson
 - a. Mary motions to discuss the hiring of Fritz Libby as a paraprofessional. Gwen seconds. All in favor.

- b. Fritz comes from an engineering background.
 - c. Gwen motions to approve the hiring of Fritz Libby as a paraprofessional. Justine seconds. All in favor.
8. Discussion and possible action to approve the hiring of Julia Frisby as a paraprofessional, pending fingerprint clearance card. - Raini Goatson
- a. Gwen motions to discuss the hiring of Julia Frisby as a paraprofessional, pending fingerprint clearance card. Justine seconds. All in favor.
 - b. Julia was one of my 7th graders who has graduated High School. She is interested in becoming a teacher one day. This is an opportunity for her to see what type of role she'd like to be in, in a school setting.
 - c. Justine motions to approve the hiring of Julia Frisby as a paraprofessional. Mary seconds. All in favor.
9. Discussion and possible action to approve the rental of the available apartment to Deanne Wood- Susan Pilkington
- a. Mary motions to discuss the rental of the available apartment to Deanne Wood. Gwen seconds. All in favor.
 - b. Deanne is willing to move into the apartment with GCOA still using the front room. No pets. Month to month lease.
 - c. Justine motions to approve the rental of the apartment to Deanne Wood. Mary seconds. All in favor.
10. Discussion and possible action to approve additional insurance of \$500 per event for outlined water activities- Susan Pilkington
- a. Justine motions to discuss the additional insurance of \$500 per event for outlined water activities. Gwen seconds. All in favor.
 - b. Insurance was initially outlined that we would not participate in outdoor water activities.
 - c. With our outdoor school model, we wanted to be able to participate in water activities.
 - d. There are stipulations, such as; we cannot be more than one mile off shore
 - e. Insurance will increase \$500 per event
 - f. We will need to develop additional guidelines for events and have outlined expectations for the safety of each student.
 - g. Justine motions to approve the additional insurance of \$500 per event for outlined water activities. Gwen seconds. All in favor.
11. Discussion and possible action to approve a \$1000 stipend for Nikki Jaborski for additional work hours to support the enrollment process. - Susan Pilkington

- a. Mary motions to discuss the approval of a \$1000 stipend for Nikki Jaborski for additional work hours to support the enrollment process. Gwen seconds. All in favor.
 - b. Nikki jumped in at the end of June and took over enrollment. We currently have 167 students enrolled. Taking on this task was a lot of work, extra hours, to ensure we have students in seats.
 - c. Gwen motions to approve the \$1000 stipend for Nikki Jaborski for additional work hours to support the enrollment process. Justine seconds. All in favor.
12. Discussion and possible action to approve Balloon Regatta booth reservation – [Susan Pilkington](#)
- a. Mary motions to discuss Balloon Regatta booth reservation. Justine seconds. All in favor.
 - b. It will cost \$125 for a booth at the vendor fair. This will also be a chance to share information about the school, create an “student interest list”, and provide tax credit/donation information to visitors.
 - c. Mary motions to approve the Balloon Regatta booth reservation. Gwen seconds. All in favor.

VI. Closing of Meeting

A. Next meeting - on November 1, 2023

Mary motions to adjourn our meeting at 5:55pm. Gwen seconds. All in Favor.