

Meeting Minutes

Governing Board

Glen Canyon Outdoor Academy

GCOA Mission: GCOA is committed to providing an active student-centered environment through outdoor expeditionary learning, collaborative teachers, and family and community engagement that will develop inquisitive explorers, cultivate creative thinkers and empower resilient learners.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Glen Canyon Outdoor Academy and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. §§38-431.03.A.1-A.7, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda for discussion, consideration or consultations: (1) of employment issues related to a public officer, appointee or employee; (2) of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law; (3) for legal advice with attorneys; (4) with attorneys regarding contract negotiations, pending or contemplated litigation or settlement discussions; (5) regarding negotiations with employee organizations; (6) regarding international, interstate or tribal negotiations; or (7) regarding negotiations for the purchase, sale or lease of real property.

Date/Time: July 12, 2023, 5:00 PM MST

Agenda Available: GCOA Elementary School at 835 Newburn Road and at www.gcoacademy.org

Physical Meeting to be held at 835 Newburn Road in General Purpose Room

Virtual Meeting Access: Meeting ID: 987 5794 5061 Passcode: 024020

ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION

MEETING AGENDA

I. Opening of Meeting

- A. Call to Order- 5:02pm
- B. Roll Call - Determine Quorum/ Present: Susan Pilkington, Ameer Payne, Justine Carryer
Absent- Gwen Lasslo, Mary Francis
Present- Raini Goatson, Nikki Jaborski
- C. Approval of Agenda- Justine motioned to approve, Ameer second, all in favor

II. Approval of the June 21, 2023 Governing Board Meeting Minutes- Justine motioned to approve, Ameer second, all in favor.

III. Announcements and Comments

- A. Statements Concerning Call to the Public
- B. Call to the Public

IV. Reports:

A. School Director Report

1. Monthly Updates (Finances/Facilities/Enrollment/Staffing/Academic)

a. Facilities:

- i. Final walkthrough is on Friday 7/14
- ii. Furniture ordered over a period of time, Nikki sourced people to build furniture
- iii. LDS Missionaries and members of the church offered to do a service project Saturday 7/15, at 8am to pull weeds on campus.

b. Enrollment-

- i. how to engage families, establish connections
- ii. Welcome letter sent out, 2 families ordered supplies from supplies list.
- iii. Receiving enrollment from higher grades, but we need more from first and second grades.

c. Staffing:

- i. Still needing to hire 3 more Paras
- ii. I (Raini) offered a position yesterday that was denied
- iii. 1 teacher position for current classes
- iv. Spoke to an individual that will get back to me tomorrow.
- v. 1 Custodial grounds position needed
- vi. Spoke to Ben (para) about grounds work
- vii. Jim Connelly contacted for grounds work
- viii. 1 Counselor position still available

d. Academics:

- i. Orientation flushed out, excited about it
- ii. Justine is doing amazing on expedition overviews, PLCs working out
- iii. Library involved at each of the COL events
- iv. Talking to students dad about his food truck being available to families at COL

B. School Board Member Reports- none

V. Business:

1. Discussion and possible action to approve the budget for the 2023-2024 school year – Susan Pilkington

- a. Justine motioned to approve the budget for the 2023-2024 school year. A mee second the motion, all in favor

2. Discussion and possible action to approve Dallas R. Siler II, CPA as auditor – Susan Pilkington

- a. Auditor cost is reimbursed by the state in 2 yrs and have to have money to front
- b. Received 5 names from the accountant, wrote to all of them. Received 2 quotes for 12k and 9k
- c. Will start on August 3rd

- d. Justin moved to approve, Ameer second, all in favor
3. Discussion and possible action to approve New Paths with Canyonlands to host a table at Meet-the-Teacher night in support of our new Sensory Walks on Aug 2 – Raini Goatson
 - a. Justine moved to approve, Ameer second, all in favor
 - b. Creating sensory walks that are visible in the walkways for students
 - c. New Paths purchased paints, mindfulness materials, and other materials for the room. They've requested to have a table at "meet the teacher night". An idea suggested, have kids paint by number outside, number associated with color, Nicolette is help with this activity. They are asking caregivers and parents to participate with children once they arrive.
 - d. Action: approve them hosting a table at our official event- Susan motioned to approve, Ameer second, all in favor
4. Discussion and possible action to approve Registrar/Admin Assistant title change to Office Manager – Raini Goatson
 - a. Amme motioned to approve, Susan second, all in favor
 - b. Met with Tim for clarity in role and duties for staff. The title that is aligned with the duties appropriate to her position is office manager.
 - c. Susan motioned to approve. Ameer second. All in favor
5. Discussion and possible action to approve the Director of Operations title change to Executive Director – Raini Goatson
 - a. Justine motioned to approve the title change, Ameer second, all in favor
 - b. Similar to Nikki, Tim made the suggestion to change title to executive director based on roles and duties. Justine questioned, in our charter we have a director of operations, would we need to change that? Susan, we've restructured lots of things, an amendment would not need to be made for a restructuring of titles.
 - c. Ammee motioned for approval, Justine second, all in favor
6. Discussion and possible action to approve Student A for early entry into kindergarten pending classroom space – Susan Pilkington
 - a. Ammee moved for approval, Susan second, all in favor
 - b. Raini, kinder readiness assessment, child is ready and will do well, as long as we have the classroom space for early entry
 - c. Susan moves to approve student A, Justine second, all in favor
7. Discuss teacher orientation and beginning of school activities and assignments - Susan Pilkington
 - a. Justine motioned to approve, Ameer second, all in favor

- b. Would like help with lunches and Meet the Teacher Night.
- c. Tuesday 7/25, Orientation-Teachers only. Susan: Amee could PAC provide lunch that day? Ammee: send me the details on what is preferred. Susan: invite all parents to volunteer, sign up genius, susan: I could send it out on kinvo. Amee: I could get with Nikki for the new contacts. Susan, if they are downloaded in kinvo we could help you.
- d. 7/31, Governing Board Lunch- Susan: tell new teachers more about us, show our layers of support. Ammee does this day work for you? Ammee: yes, that's fine, lunch from 11-12pm. Amee: Is it a potluck? Susan: Indian dishes. Justine: I can cook an Indian Dish. Raini: Leadership is doing Soups and will have Navajo Tacos another day.
- e. 8/2, Meet the teacher night- Amee helping with Tie Dye. Susan, shirts and dye ordered. Susan: Amee do we need to send a 1 pager to drum up more parents to help out.
- f. 8/? BBQ- Open House
- g. Raini: We need help building things, furniture, helping teachers, typically teachers don't need to be building things while they are getting ready for the year, they are just training.

VI. Closing of Meeting

A. Next meeting - on August 3, 2023

Justine motioned to adjourn the meeting at 5:32pm, Amee second, all in favor