

MEETING MINUTES

July 27, 2022 at 7:00 PM
Governing Board
Glen Canyon Outdoor Academy

GCOA Mission: GCOA is committed to providing an active student-centered environment through outdoor expeditionary learning, collaborative teachers, and family and community engagement that will develop inquisitive explorers, cultivate creative thinkers and empower resilient learners.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Glen Canyon Outdoor Academy and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. §§38-431.03.A.1-A.7, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda for discussion, consideration or consultations: (1) of employment issues related to a public officer, appointee or employee; (2) of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law; (3) for legal advice with attorneys; (4) with attorneys regarding contract negotiations, pending or contemplated litigation or settlement discussions; (5) regarding negotiations with employee organizations; (6) regarding international, interstate or tribal negotiations; or (7) regarding negotiations for the purchase, sale or lease of real property.

Date/Time: July 27, 2022 7:00 PM MST

Where: GCOA Elementary School located at 19 Poplar

Virtual Meeting Option: Meeting ID: 987 5794 5061 Passcode: 024020

ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION

MEETING AGENDA

I. Opening of Meeting:

A. Call to Order at 7:06pm

B. Roll Call - Determine Quorum

Governing Board members present- Gwen Lasslo, Justine Carryer, Susan Pilkington, Ameer Payne

Governing Board members absent- Mary Francis

Founding members present- Susan Wright

School Leader present- Jim Walker

C. Approval of Agenda

Jim Walker requested to pull agenda Items 5, 6, and 11.

Justine Carryer moved to approve the agenda, Gwen Lasslo seconded the motion. Agenda approved.

II. Approval of June 20, 2022 GCOA Board Meeting Minutes

Justine Carryer moved to approve the minutes, Gwen Lasslo seconded the motion. Minutes approved.

II. Announcements and Comments

- A. Statements Concerning Call to the Public
- B. Call to the Public

III. Reports:

A. School Director Report

1. Monthly Updates (Finances / Facilities / Enrollment / Staffing)

Jim Walker asked for volunteers to help on Saturday, July 30 to assemble school furniture at the Caviat site. Justine Carryer and Raini Goatson will be working at the Shepherd site on Saturday as well.

IV. Business:

1. Discussion and possible action to hire Ben Jensen to a GCOA teacher contract – Jim Walker

Justine Carryer moved to discuss Item 1, Gwen Lasslo seconded the motion. Motion approved unanimously.

Justine moved to approve Ben Jensen as a teaching fellow dependent upon completion of paperwork and fingerprint clearance card, Gwen Lasslo seconded the motion. Motion approved.

2. Discussion and possible action to hire Nicholette Tso as a GCOA para-professional – Jim Walker

Justine Carryer moved to discuss Item 2, Gwen Lasslo seconded the motion. Motion approved.

Nicholette Tso has been a teacher at Shepherd Preschool for several years and has gained substantial experience. She will be a great asset to GCOA.

Justine Carryer moved to approve the hiring of Nicholette Tso as a GCOA paraprofessional, Gwen seconded the motion. Motion approved unanimously.

3. Discussion and possible action to approve an addendum to our EL Education contract – Justine Carryer

Gwen Lasslo moved to discuss Item 3, Justine Carryer seconded the motion. Motion approved.

The contract for this year ends in September. GCOA receives support services from EL Education. This is a change in training services and adds \$300.00 to the budget.

Gwen Lasslo moved to approve the addendum to our EL Education contract, Justine Carryer seconded the motion. Motion approved unanimously.

4. Discussion and possible action to approve the GCOA math, ELA and Expedition curriculum – Justine Carryer

Justine Carryer moved to discuss Item 4, Gwen Lasslo seconded the motion. Motion approved unanimously.

There are three major components of the curriculum. GCOA is an EL school based on six 6wk thematic units. Math is supported by Discover Wild curriculum; ELA is EL Education curriculum; Expedition curriculum includes science and social studies, along with field work and community service projects.

Gwen Lasslo moved to approve the GCOA math, ELA and Expedition curriculum, Susan Pilkington seconded the motion. Justine Carryer abstained from voting. Motion approved unanimously (3 possible votes)

5. Discussion and possible action to approve the GCOA Staff Handbook – Jim Walker
Item removed.
6. Discussion and possible action to approve the GCOA Family Guidebook – Justine Carryer
Item removed.
7. Discussion and possible action to approve the MOU with Juvenile Probation to accept Juvenile probation youth to perform community service under GCOA supervision – Jim Walker

Gwen Lasslo moved to discuss Item 7, Susan Pilkington seconded the motion. Motion approved.

Juvenile probation youth may perform community service at GCOA after school hours, only after students have left, and only under GCOA supervision. This will be for the purpose of GCOA community involvement.

Susan Pilkington moved to approve the MOU with Juvenile Probation to accept Juvenile probation youth to perform community service under GCOA supervision only after hours (no students present), Gwen Lasslo seconded the motion. Motion approved unanimously.

8. Discussion and possible action to approve the transfer of Rolisha King from Family Director to Registrar/Administrative Assistant – Jim Walker

Justine Carryer moved to discuss Item 8, Susan Pilkington seconded the motion. Motion approved.

Rolisha King is dependable and helpful, and a great fit for this new role. She will operate out of the Caviat front office effective Monday, August 1, 2022.

Justine Carryer moved to approve the transfer of Rolisha King from Family Director to Registrar/Administrative Assistant, Gwen Lasslo seconded the motion. Motion approved unanimously.

9. Discussion and possible action to approve the GCOA Abuse Prevention Policy and Procedure – Susan Pilkington

Justine Carryer moved to discuss Item 9, Gwen Lasslo seconded the motion. Motion approved.

This is a requirement from insurance and provides standards of good practice. Will customize to fit GCOA needs.

Justine Carryer moved to approve the GCOA Abuse Prevention Policy and Procedure, Gwen Lasslo seconded the motion. Motion approved unanimously.

10. Discussion and possible action to adopt the GCOA Procurement and Accounting Policies – Susan Pilkington

Justine moved to discuss, Gwen seconded. Motion approved.

This is a standard policy provided by the GCOA accountant that follows best practice for procurement and accounting.

Gwen Lasslo moved to approve the adoption of the GCOA Procurement Policy and GCOA Accounting Policy, Justine Carryer seconded the motion. Motion approved unanimously.

11. Discussion and possible action to approve the hiring of Gwen Lasslo as GCOA HR and admin support – Jim Walker

Item removed.

VI. Closing of Meeting

A. Next meeting Wednesday, August 3, 2022 at 7:00pm.

Justine Carryer moved to adjourn the meeting, Gwen Lasslo seconded the motion. Approved unanimously. Meeting adjourned at 7:30pm.