

# GOVERNING BOARD MEETING MINUTES

Governing Board  
Glen Canyon Outdoor Academy

GCOA Mission: GCOA is committed to providing an active student-centered environment through outdoor expeditionary learning, collaborative teachers, and family and community engagement that will develop inquisitive explorers, cultivate creative thinkers and empower resilient learners.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Glen Canyon Outdoor Academy and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. §§38-431.03.A.1-A.7, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda for discussion, consideration or consultations: (1) of employment issues related to a public officer, appointee or employee; (2) of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law; (3) for legal advice with attorneys; (4) with attorneys regarding contract negotiations, pending or contemplated litigation or settlement discussions; (5) regarding negotiations with employee organizations; (6) regarding international, interstate or tribal negotiations; or (7) regarding negotiations for the purchase, sale or lease of real property.

**Date/Time: May 2, 2023 4:00 PM MST**

**Agenda Available: GCOA Elementary School at 835 Newburn Road and at [www.gcoacademy.org](http://www.gcoacademy.org)**

**Physical Meeting to be held at 835 Newburn Road in General Purpose Room**

**Virtual Meeting Access: Meeting ID: 987 5794 5061 Passcode: 024020**

## **ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION**

### MEETING AGENDA

#### I. Opening of Meeting

A. Call to Order at 4:02

B. Roll Call - Determine Quorum Present: Ameer Payne, Mary Francis, Gwen Lasslo, Susan Pilkington  
Absent: Justine Carryer Present: Jim Walker, School leader, JShannon Herbst, % teacher

C. Approval of Agenda, Ameer motioned to approve, Gwen seconded, all in favor

#### II. Approval of the Minutes

A. Approval of the April 5, 2023 GCOA Governing Board meeting minutes Ameer motioned to approve, Gwen seconded, all in favor

#### III. Announcements and Comments

A. Statements Concerning Call to the Public

B. Call to the Public

#### IV. Reports:

A. School Director Report

1. Monthly Updates (Finances / Facilities / Enrollment / Staffing) Successful trips to Wupatki through the National Park Foundation grant, we are almost to full capacity for enrollment for next year, we have several great candidates for teaching positions.
- B. School Board Member Reports

V. Business:

1. Discussion and possible action to approve a % grade class for an overnight trip to the Manson/Hammond ranch located between Coppermine Chapter and Gap – Jim Walker Susan Pilkington motioned, Ameer Payne seconded, all in favor to begin discussion Shannon presented trip expectations, guidelines and set schedule. It appears that students will be in busy, active, and learning the entire time/ Ameer Payne motioned to approve, Gwen Lasslo seconded, all in favor.
2. Feedback and discussion regarding the PAC member meeting held on 4/25 – Ameer Payne Susan Pilkington motioned to discuss, Gwen Lasslo seconded, all in favor/ PAC earned about \$1500 towards playground equipment and improvements at the Garage Sale No action required
3. Discussion and possible action to approve the resignation of Rolisha King – Jim Walker Susan Pilkington opened to discuss and possibly approve, Gwen Lasslo seconded, all in favor, Rolisha resigned due to personal needs, Gwen Lasslo motioned to approve, Ameer Payne seconded, all in favor
4. Discussion and possible action to approve the staff increases for 2023-2024 employment agreements – Gwen Lasslo Susan Pilkington opened to discuss and possible action, Gwen seconded, all in favor, Gwen presented an increase of 5% to teacher salaries, an increase of \$1 per hour to all current paraprofessionals, and entry salary to \$46,000 Susan Pilkington motioned to approve, Ameer seconded, all in favor
5. Discussion and possible action to approve the certified employment agreement template for the 2023-2024 school year – Gwen Lasslo Susan Pilkington motioned to discuss and possible action, Ameer Payne seconded, all in favor/ Agreement has been updated to reflect number of days, start date, and hours of service/ Susan Pilkington motioned to approve, Ameer Payne seconded, all in favor
6. Discussion and possible action to approve the classified employment agreement template for the 2023-2024 school year – Gwen Lasslo Susan Pilkington motioned to discuss and possible action, Gwen Lasslo seconded, all in favor/ Start dates have been updated- approval is pending start date to be determined by the Leadership Team/ Susan Pilkington motioned to approve, Gwen Lasslo seconded, all in favor
7. Discussion and possible action to approve the hiring of Natalie Russell as a GCOA teacher for the 2023-2024 school year – Jim Walker Susan Pilkington motioned to discuss and possible action, Gwen Lasslo seconded, all in favor, Natalie had a good interview and references/ Susan Pilkington motioned to approve, Gwen Lasslo seconded, all in favor
8. Discussion and possible action to approve the hiring of Ian O'Brien as a GCOA paraprofessional for the 2023-2024 school year - Jim Walker

Susan Pilkington motioned to discuss and possible action, Mary Francis seconded, all in favor/  
Ian has excellent outdoor education experience/ Gwen motioned to approve, Mary Francis  
seconded, all in favor

9. Discussion and possible action to approve Mary Humm as a GCOA substitute teacher for the  
2023-2024 school year – Jim Walker

Susan Pilkington motioned to discuss and possibly approve, Mary Francis seconded, all in  
favor/ Mary is a certified teacher and has sub experience/ Mary Francis motioned to approve,  
Susan Pilkington seconded, all in favor

10. Discussion and possible action to approve a \$500 stipend to Raini Goatson for serving as the  
GCOA Testing Coordinator – Susan Pilkington

Susan Pilkington motioned to discuss and possibly approve, Amee seconded, all in favor/ Mary  
motioned to approve, Amee Payne seconded, all in favor

11. Discussion and possible action to approve a recommended classroom size for the 2023-2024  
school year – Susan Pilkington

Susan Pilkington motioned to discuss and possibly approve, Amee Payne seconded, all in favor/  
It was proposed to use a recommended cap of 18 for Kindergarten, 22 for grades 1 and 2, and 24  
for grades 3-4/ Mary motioned to approve, Susan seconded, all in favor

12. Discussion and possible action to approve Student A for early entry into kindergarten for the  
2023-2024 school year – Susan Pilkington

Susan Pilkington motioned to discuss and take possible action, Gwen seconded, all in favor/  
Student A completed a readiness evaluation, his birthday is 10/7/23, he could sit and engage  
well with adults, he could answer questions, he has siblings as GCOA/ Mary Francis motioned to  
approve, Amee Payne seconded, all in favor

13. Discussion and possible action to approve the GCOA Phase II addition to be completed by JB  
Development and Construction Company on behalf of CSDC – Jim Walker

Susan motioned to discuss and possibly approve, Gwen seconded, all in favor/ Two bids were  
submitted for the upcoming classroom renovations, CSDC chose the bid submitted by JB  
DEvelopment and Construction Company/ Mary Francis motioned to approve, Amee Payne  
seconded, all in favor

14. Discussion and possible action to identify the prioritized use of the GCOA apartment for the  
2023-2024 school year – Susan Pilkington

Susan Pilkington motioned to discuss and possibly approve, Gwen seconded, all in favor/  
Prioritize use for teacher use/ Mary Francis motioned to approve, Gwen Lasslo seconded, all in  
favor

15. Discussion and possible to add Carol Hoffman as a temporary registrar – Jim Walker

Susan Pilkington motioned to discuss and possibly approve, Amee Payne seconded, all in favor/  
Ratify decision to use Carol as temporary registrar while hiring new registrar/ Susan Pilkington  
motioned to approve, Gwen Lasslo seconded/ all in favor

## VI. Closing of Meeting

A. Next meeting June 5, 2023

Adjourn at 4:57