

**Meeting Minutes**  
**March 28, 2023 at 5:30 PM**  
**Parent Advisory Committee**  
**Glen Canyon Outdoor Academy**

GCOA Mission: GCOA is committed to providing an active student-centered environment through outdoor expeditionary learning, collaborative teachers, and family and community engagement that will develop inquisitive explorers, cultivate creative thinkers and empower resilient learners.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the general public that the Parent Advisory Council (PAC) will hold a meeting, open to the public as specified below. The Parent Advisory Council reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. §§38-431.03.A.1-A.7, the Parent Advisory Council may go into Executive Session, which will not be open to the public, concerning any item on the agenda for discussion, consideration or consultations: (1) of employment issues related to a public officer, appointee or employee; (2) of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law; (3) for legal advice with attorneys; (4) with attorneys regarding contract negotiations, pending or contemplated litigation or settlement discussions; (5) regarding negotiations with employee organizations; (6) regarding international, interstate or tribal negotiations; or (7) regarding negotiations for the purchase, sale or lease of real property.

**Date/Time: March 28, 2023 5:30 PM MST**

**Where: GCOA Elementary School located at 835 Newburn Road, Room D1**

**ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION  
AND POSSIBLE ACTION**

**MEETING AGENDA**

**I. Opening of Meeting:**

A. Call to Order at 5:34pm

B. Roll Call - Determine Quorum

PAC Members present: Amee Payne, Whitney Wertz, Vaughn Goatson and Erik Stanfield

PAC Members absent: Rolisha King

Public (non-voting) present: Jim Walker, Holly Sullivan

**C. Approval of Agenda**

**II. Announcements and Comments**

A. Statements Concerning Call to the Public

B. Call to the Public

**III. Reports:**

A. School Director Report

1. Monthly Updates (Finances / Facilities / Enrollment / Staffing)

B. PAC Member Reports

#### IV. Business:

1. Discussion on the proposed 2023-2024 GCOA School Calendar – Jim  
Suggestion was made to move the April parent teacher meeting earlier in the year.  
  
Erik Stanfield moved to open discussion on item 1, Ameer Payne seconded the motion.  
Motion approved with all in favor. No approval actions.
2. Discussion regarding the GCOA Governing Board agenda items for the April 5, 2023 GCOA Governing Board meeting - Jim  
  
Erik Stanfield moved to open discussion on item 2, Ameer Payne seconded the motion.  
Motion approved with all in favor. No approval actions.
3. Discussion and approval to schedule and coordinate a GCOA Yard Sale to sell excess equipment and supplies – Jim  
A discussion was held suggesting the sale to include a community-type yard sale which would welcome donated items from families to add to the GCOA yard sale items. Donated baked goods and coffee, etc. would be encouraged. The GCOA Yard Sale is tentatively scheduled for Saturday April 22, 2023, with donated items to be dropped off on Friday April 21st from 3-6pm. Suggestions were made to earmark funds raised for new playground equipment.  
  
Erik Stanfield moved to discuss and approve to schedule and coordinate a GCOA Yard Sale, Ameer Payne seconded the motion. Motion approved with all in favor.
4. Update and discussion on GCOA enrollment and enrollment recruitment calendar for 2023-2024 – Holly  
  
Erik Stanfield moved to discuss item 4, Holly seconded the motion. Motion approved with all in favor. No approval actions.
5. Discussion and update on GCOA classroom remodel project – Jim  
  
Vaughn Goatson moved to open discussion of item 5, Erik seconded the motion. Motion approved with all in favor. No approval actions.
6. Discussion on support for the GCOA Spelling Bee - Ameer  
  
Discussion was held regarding the Bee being held on Wednesday April 12, 2023 starting at 9:00am for 1/2, 9:45am for 3/4, and 10:30am for 5/6, in room D1 with families welcome.

Amee Payne moved to open discussion of item 6, Whitney Wertz seconded the motion. Motion approved with all in favor. No approval actions.

7. Update and discussion on PAC member Teacher Support Coordinator assignments – PAC Members

Pac members discussed resending classroom volunteer emails periodically throughout the month for friendly reminders to parents.

Erik Stanfield moved to discuss item 7, Amee Payne seconded the motion. Motion approved with all in favor. No approval actions.

8. Discussion and possible action regarding GCOA future fundraising events – Amee  
PAC members discussed using future fundraisers to fund new playground equipment such as swings, a gaga ball pit, etc. Suggestions were made to create a school wish list registry to welcome donations toward specific equipment.

Vaughn Goatson moved to open discussion of item 8, Amee Payne seconded the motion. Motion approved with all in favor. No approval actions.

9. Discussion and possible action on how to celebrate teachers and planning for Teacher Appreciation Week (first full week in May) – Jim

Erik Stanfield moved to open discussion of item 9, Amee Payne seconded the motion. Motion approved with all in favor. No approval actions.

10. Discussion on ideas for identifying potential Expedition 6 Specials Teachers – Jim

Vaughn Goatson moved to open discussion of item 10, Amee Payne seconded the motion. Motion approved with all in favor. No approval actions.

11. Discussion and possible action to identify an Activity Advocacy Plan with PUSD – Erik

Erik Stanfield moved to open discussion of item 11, Amee Payne seconded the motion. Motion approved with all in favor. No approval action.

12. Discussion on identifying potential Grant Writing support for GCOA – Jim

Vaughn Goatson moved to open discussion of item 12, Amee Payne seconded the motion. Motion approved with all in favor. No approval action.

13. Discussion on ideas for summer activity program – Jim

PAC members discussed the possibility of summer activity programs starting in 2024, after this summer's school renovations are completed.

Whitney Wertz moved to open discussion of item 13, Amee Payne seconded the motion. Motion approved with all in favor. No approval actions.

14. Discussion on possible future agenda items – Amee

PAC members discussed the topic of a playground master plan.

Erik Stanfield moved to open discussion on item 14, Ameer Payne seconded the motion. Motion approved with all in favor. No approval actions.

V. Closing of Meeting

A. Next meeting April 25, 2023

Ameer Payne moved to adjourn the meeting, Erik Stanfield seconded the motion. Meeting adjourned at 6:55pm.