

MEETING MINUTES

Governing Board
Glen Canyon Outdoor Academy

GCOA Mission: GCOA is committed to providing an active student-centered environment through outdoor expeditionary learning, collaborative teachers, and family and community engagement that will develop inquisitive explorers, cultivate creative thinkers and empower resilient learners.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Glen Canyon Outdoor Academy and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. §§38-431.03.A.1-A.7, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda for discussion, consideration or consultations: (1) of employment issues related to a public officer, appointee or employee; (2) of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law; (3) for legal advice with attorneys; (4) with attorneys regarding contract negotiations, pending or contemplated litigation or settlement discussions; (5) regarding negotiations with employee organizations; (6) regarding international, interstate or tribal negotiations; or (7) regarding negotiations for the purchase, sale or lease of real property.

Date/Time: August 3, 2022 7:00 PM MST

Where: Virtual Meeting Only

Virtual Meeting Option: Meeting ID: 987 5794 5061 Passcode: 024020

(due to facility renovations)

**ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION
AND POSSIBLE ACTION**

MEETING AGENDA

I. Opening of Meeting:

A. Call to Order at 7:06

B. Roll Call - Determine Quorum

Governing Board members present- Susan Pilkington, Gwen Lasslo, Ameer Payne, Justine Carryer, Mary Francis

Founding members present- Susan Wright

School Director- Jim Walker

C. Approval of Agenda

Justine Carryer moved to approve the agenda, Gwen Lasslo seconded the motion. Motion approved unanimously.

II. Approval of July 27, 2022 GCOA Board Meeting Minutes

Justine Carryer moved to approve the July 27, 2022 GCOA Board Meeting Minutes, Gwen Lasslo seconded the motion. Motion unanimously approved.

II. Announcements and Comments

A. Statements Concerning Call to the Public

B. Call to the Public

III. Reports:

A. School Director Report

1. Monthly Updates (Finances / Facilities / Enrollment / Staffing)

There will be a Meet Your Teacher event on Thursday, Aug. 4 at 6-7:30pm at the 19 Poplar school location. Staff will be present to answer questions and provide information to families that attend.

There is a need for sign language (ASL) and Spanish speakers for the purpose of family communication. Please provide Jim Walker with any known contacts.

The Express bus schedule has been finalized.

The Community Center is open to providing food services to GCOA. Since PUSD unexpectedly canceled their food service agreement in July, there are considerable requirements needed to coordinate another provider. This will take time, but the coordination is in progress. We will have food available for any student that needs it.

IV. Business:

1. Discussion and possible action to hire Dana Law as a long term substitute teacher – Jim Walker

Justine Carryer moved to discuss Item 1, Gwen Lasslo seconded the motion. Motion approved unanimously.

Dana Law will be starting the school year as the 3rd/4th grade combination teacher until the permanent teacher position is secured. Dana will be a great asset to GCOA as she is a licensed teacher with 17 years of experience in education.

Justine Carryer moved to hire Dana Law as a long term substitute teacher, Mary Francis seconded the motion. Motion approved unanimously.

2. Discussion and possible action to hire Ann King as a GCOA para-professional – Jim Walker

Susan Pilkington moved to discuss Item 2, Justine Carryer seconded the motion. Motion approved.

Ann has been an elementary teacher and a reading specialist. She will be a great addition to the team with her extensive education background.

Gwen moved to hire Ann King as a GCOA paraprofessional, Mary Francis seconded the motion. Motion approved unanimously.

3. Discussion and possible action to approve Mountain Alarm Fire and Security contract for fire alarm services – Susan Pilkington

Justine moved to discuss Item 3, Gwen Lasslo seconded the motion. Motion approved. This is a moveable installation that is being installed at the 19 poplar location. This equipment

will be moved over to the permanent school location during relocation. The initial equipment is approx. \$12,000, and the permanent equipment is estimated at \$33,000. Initial equipment will be moved to the next location.

Gwen Lasslo moved to approve the Mountain Alarm Fire and Security contract for fire alarm services, Mary Francis seconded the motion. Motion approved unanimously.

4. Discussion and possible action to approve Jim Walker as School Leader for the 2022-2023 school year – Jim Walker

Susan Pilkington moved to discuss Item 4, Justine Carryer seconded the motion. Motion approved.

Susan Pilkington moved to approve Jim Walker as School Leader, Mary Francis seconded the motion. Motion approved unanimously.

5. Discussion and possible action to approve Brittany Harrison as a GCOA consultant to provide speech language services – Susan Pilkington

Gwen Lasslo moved to discuss Item 5, Justine Carryer seconded the motion. Motion approved.

Brittany has many years of experience in her field and will be a great asset to GCOA. She will work approx. 3hr/wk, and increase her hours in the future if necessary.

Mary Francis moved to approve Brittany Harrison as a GCOA consultant to provide speech language services, Gwen Lasslo seconded the motion. Motion approved unanimously.

6. Discussion and possible action to approve Lisa Wallace as a GCOA consultant to provide special education services to students – Susan Pilkington

Justine Carryer moved to discuss item 6, Gwen Lasslo seconded the motion. Motion approved.

Lisa has been a special education teacher for the district schools. She will be a great asset, and will always be there for her students. She will work approx. 3 hrs/wk and has already accepted the position upon approval.

Justine Carryer moved to approve Lisa Wallace as a GCOA consultant to provide special education services to students, Gwen Lasslo seconded the motion. Motion approved unanimously.

7. Discussion and possible action to approve Christine Lewandowski as a GCOA consultant to provide occupational therapy services to students – Jim Walker

Gwen Lasslo moved to discuss Item 7, Susan Pilkington seconded the motion. Christi is great with kids and families. She is excited to be a part of GCOA. Initially she will only be needed 1hr/week but this time may increase as needed.

Mary Francis moved to approve Christi Lewandowski as a GCOA consultant to provide occupational therapy services to students, Gwen seconded the motion. Motion approved unanimously.

8. Discussion and possible action to approve the hiring of Gwen Lasslo and Susan Pilkington as substitute School Leaders – Jim Walker

Justine Carryer moved to discuss Item 8, Mary Francis seconded the motion. Gwen and Susan abstained. Motion approved.

Gwen and Susan will act as back up when Jim Walker takes leave.

Mary Francis moved to approve the hiring of Gwen Lasslo and Susan Pilkington as substitute School Leaders, Justine Carryer seconded the motion. Gwen and Susan abstained. Motion approved unanimously by remaining members.

9. Discussion and possible action to approve Justine Carryer as a GCOA Specials consultant - Susan Pilkington

Gwen Lasslo moved to discuss Item 9, Mary Francis seconded the motion.

Justine will work during the first 6 week period of school as a special teacher for outdoor education. This will be a great prep class for students to get ready for expeditions and for being outdoors.

Mary Francis moved to approve Justine Carryer as a GCOA Specials consultant, Gwen Lasslo seconded the motion. Justine Carryer abstained. Motion approved unanimously by remaining members.

10. Discussion and possible action to approve Ameer Payne as a GCOA Specials consultant – Susan Pilkington

Justine Carryer moved to discuss Item 10, Gwen Lasslo seconded the motion. Motion approved.

Ameer will be teaching an art class.

Susan Pilkington moved to approve Ameer Payne as a GCOA Specials consultant, Mary Francis seconded the motion. Ameer abstained. Motion approved unanimously by remaining members.

11. Discussion and possible action to approve Susan Pilkington as GCOA Special Education Director – Jim Walker

Gwen Lasslo moved to discuss Item 11, Mary Francis seconded the motion. Motion approved.

GCOA is fortunate that Susan can fill this position. It will be more efficient and cost effective than hiring someone from the county.

Justine Carryer moved to approve Susan Pilkington as GCOA Special Education Director, Mary Francis seconded the motion. Susan abstained. Motion approved unanimously by remaining members.

12. Discussion and possible action to approve Susan Pilkington as GCOA School Psychologist – Jim Walker

Gwen moved to discuss Item 12, Mary Francis seconded the motion. Motion approved. Having an in-house psychologist will be more cost effective and beneficial for GCOA. For both positions combined Susan will work approx. 6hr/wk.

Justine Carryer moved to approve Susan Pilkington as GCOA School Psychologist, Gwen Lasslo seconded the motion. Susan abstained. Motion approved unanimously by remaining members.

13. Discussion and possible action to approve the GCOA plan for providing student field work experience – Justine Carryer

Gwen moved to discuss Item 13, Mary Francis seconded the motion. Motion approved.

Student field work will consist of both walking trips and transported trips. Field work that utilizes transportation will take place on Thursdays as a ½ day trip from 9am-12pm. Parents will be notified beforehand, and the express bus will be used as transportation. Two adults per class will be present during transported trips, along with first aid kits, supplies, walkie talkies, and cell phones that will remain on. Trip logs will be at both facilities for sign in and sign out. Teachers will carry all emergency contacts for students. During walking trips, paraprofessionals may not necessarily accompany the teacher, and parents are not notified beforehand. The school goal is for students to spend 40% of their time outdoors.

Susan Pilkington moved to approve the GCOA plan for providing student field work experience, Gwen Lasslo seconded the motion. Justine abstained. Motion approved unanimously by remaining members.

14. Discussion on preparation work that still needs to be completed prior to Monday, August 8th – Jim Walker

Justine Carryer moved to discuss Item 4, Susan Pilkington seconded the motion. Motion approved.

Both school locations are making progress. Assembling of benches and furniture is needed. Shepherd location needs the office space sorted through. Staff and volunteers are meeting at 8:00am Saturday morning August 6th at 19 Poplar to help.

15. Discussion on planning for the scheduled August 4th GCOA Open House – Jim Walker

Gwen moved to discuss Item 15, Susan Pilkington seconded the motion. Motion approved.

The Open House will be from 6-7:30pm at 19 Poplar and will be outdoors. This will be a chance to provide parents with school information, to answer questions, and for families to meet teachers. All IEP services questions should be directed to Susan Pilkington's email.

16. Discussion and possible action to approve the Express Bus transportation service for GCOA students – Jim Walker

Jim Walker added that this Item is only to approve the coordination with Express Bus services.

Susan moved to discuss and to take possible action to approve coordination with Express Bus, Gwen Lasslo seconded the motion. Motion approved unanimously.

Express Bus is providing three routes; Coppernme and Lechee, Kaibeto, and Bitter Springs. There are approx. 20 students participating in this program. This is a free service. There may occasionally be Helping Hands' clients as passengers. In this case, students will sit up front near the bus driver. Express Bus will utilize the same bus stops as PUSD.

Susan Pilkington moved to approve the coordination with Express Bus, Gwen Lasslo seconded the motion. Motion approved unanimously.

17. Discussion and possible action to hire Gwen Laslo as a Human Resource consultant –
Susan Pilkington

Justine, mary,

Gwen has the expertise to provide GCOA with HR help, protocols, and solutions. She has extensive experience in her field. She has worked as the PUSD HR Director, as well as, the HR Director for Encompass.

Mary Francis moved to hire Gwen Lasslo as a Human Resource consultant, Justine Carryer seconded the motion. Gwen Lasslo abstained. Motion approved unanimously by remaining members.

VI. Closing of Meeting

A. Next meeting is scheduled for Sept. 7, 2022 at 7pm.

It is likely a meeting will be scheduled sooner if the need arises.

Justine Carryer moved to adjourn the meeting, Gwen Lasslo seconded the motion. Meeting adjourned at 7:47pm.